

STANDING ORDER NO. 10.

To

1) All Superintendents of Police,  
Rajasthan.

2) All Commandants, R.A.G. Bns.

Sub: Recruitment of Constables in CP/AP/RAC.  
Screening of and Policy for Discharge.

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It has come to notice that inspite of issue of Standing Order No.6 dated 23.7.75, bying down physical standard of recruitment of Constables in C.P./A.P./RAC sub-standard recruitment continues to be made in Distts./ Battalions/Offices. When the discrepancies are observed in Police Training Institutions, a lot of time is consumed in discharging such deficient recruits by the respective appointing authority. Now that full time Doctors have been provided to all Police Training Institutions the following policy is laid down for screening and action to be taken in case of deficient recruits:-

- (1) No sub-standard recruits will be enlisted without previous permission of the Police Headquarters for which reference will be made to Dy. I.G.P. (Trg.) for relaxation in height and chest in exceptional cases. Such cases would be higher educational qualifications, proficiency in games and sports and holding of N.C.C. certificates. Cases of sons of serving Police employees and retired police personnel can also be covered under such exceptional cases as an act of Police Welfare. Request for relaxation would be governed by the provisions in Police Subordinate Service Rules, 1974. In no case any person shall be recruited who is deficient in education and physical standards without written permission from the Police Headquarters.
- (2) It is the duty of the Commandants of P.T.Ss and RAC and AP Training Centre to screen all cases of recruits regarding educational qualifications, height and chest and other physical defects in the first ten days of the starting of the batch in the P.T.Ss. A report by the Medical Officer attached with the P.T.Ss shall be drawn in all such cases and the List with the approval of Dy. I.G. (Training) alongwith the medical reports shall be sent to the respective appointing authority for taking action for discharging the recruits under intimation to the respective Commandants of P.T.Ss as also the concerned DIGP. Range. Simultaneously the appointing authority shall also go into the question as to how sub-standard recruitment was made and to plug the loopholes for future to avoid repetition of such cases.

To enable the Commandants of P.T.Ss to exercise proper implementation of this order, it would be necessary that the enlistment forms, educational certificates in proof of education and medical inspection report, appointment order and the personal files of recruits are invariably sent to the respective Commandants. Such record shall be returned before or after training as the case may be.

- (3) For cases where recruits absent during their attachment with the Police Training Institutions, the following policy is laid down:-
  - a) If a recruit over stays sanctioned leave he shall be taken back for training only if the over stay period does not exceed ten days and there are sufficient unavoidable reasons for the same.
  - b) If a recruit absents from Training without permission for more than a week he shall be deemed unfit to be retained.

in Police Service and shall be recommended for discharge to the appointing authority.

c) If a recruit falls ill or is declared unfit by the Doctor to attend training, the comments of the Medical Officer shall be obtained regarding the duration of treatment when the recruit could be physically fit to undergo proper training. If this period is of one month or more the recruit shall be returned to the respective distt./Bn./Office for being sent along with the next batch.

d) It has also been observed that many recruits produce false educational certificates at the time of enlistment. To obviate such eventualities it is also desired that the Recruitment Board should arrange to test knowledge of every candidate to read and write, elementary arithmetic and to otherwise satisfy that the recruit is educationally qualified for which he is producing a relevant educational certificate.

(4) Dy. I. O. Ranges are also requested to visit Distt. Hqr/Bn. Hqr. where recruits are kept for some time before being sent to the Training Centre. They should discharge those recruits who are unfit in their opinion to make good constables. It will be appreciated very much, if they visit Training Centres also in order to acquaint themselves about the training, its progress, etc. in respect of the recruits belonging to his Range. Any suggestion from them would be most welcome.

Inspector General of Police,  
Rajasthan, Jaipur.

Copies to:-

1. Addl. I. G. of Police, A.C.D., Rajasthan, Jaipur.
2. All Dy. Inspectors General of Police.
3. A. I. G. P. (I)/C.B./Traffic.
4. Principal, Rajasthan Police Academy, Jaipur.
5. Director F.S.L./S.P.W. Jaipur.
6. Comdt. R. A. C. & A.P. Trg. Centre, Jodhpur.
7. Comdts. P.T. Ss. Jodhpur/Udaipur/Kishangarh  
for information & n/action.

Inspector General of Police,  
Rajasthan, Jaipur.