

STANDING ORDER No.2/82

Subject :- Inspection of Districts by the I.G.P.

It is in supersession of I.G.P.'s Standing Order No.1 dated 11.1.1956.

The programme of Annual Inspection of districts (including G.R.P.) by the I.G.P. will be as under:-

1st Day INSPECTION OF PARADE:

Inspection of Parade of Civil and Armed Police, would consist of the following items :-

- (1). Ceremonial Drill.
- (2). Arms Drill.
- (3). Squad Drill.
- (4). Lathi Drill.
- (5). Riot Drill.
- (6). P.T. (Free hand)
- (7). P.T. (with Rifle).
- (8). Unarmed Combat.
- (9). Assault and Obstacle Drill.

All the officers of and above the rank of Inspectors will attend the Parade. As many men and officers, as possible, present at the District HQrs. will also attend this Parade.

KIT INSPECTION.

After the Parade, the Kit will be inspected. The Kit should be spread out according to the standing instructions. The maintenance of Kit, timely supply of various articles, shortage if any, and proper entry in Kit Cards would be checked.

ROUND OF POLICE LINES.

The Kit inspection would be followed by a round of the Police Lines premises, which would include visit to :-

- (1). Quarter Guard.
- (2). Armoury.
- (3). Magazine.
- (4). Clothing Stores.
- (5). Co-operative Stores.
- (6). Canteen.
- (7). Dispensary.
- (8). Recreation Room.
- (9). Messes.
- (10). Barracks.
- (11). M. T.
- (12). Mounted Police.

VISIT TO POLICE STATION.

In the afternoon, the I.G.P. may like to visit Local Police Stations/Police Offices.

2nd Day INSPECTION OF CRIME:

During the inspection of Crime following points will specifically be looked into :-

1. Registration & Disposal of Crime :-
 - (a) I.P.S. offences under 10 heads, namely, Dacoity, Robbery, Murder, Burglary, Cattle Theft, other Theft, Rape, Riot, Miscellaneous, Total Percentages of Challan, Conviction and Recovery.
 - (b) Offences under Local and Special Acts.
 - (c) S.R. Cases.
 - (d) Atrocities on Harijans.
2. Cases (FIRs relating to both I.P.C. and non I.P.C. offences) pending investigation - total pendency and pendency over 3 months - percentage.
3. Action under section 182/211 I.P.C.
4. Preventive action under following heads :-
 - (i) 107/116/117 Cr. P.C.
 - (ii) 109 Cr. P.C.
 - (iii) 110 Cr. P.C.
 - (iv) 145 Cr. P.C.
 - (v) Habitual offenders Act.
 - (vi) Rajasthan Control of Goondas Act.
 - (vii) National Security Act.
5. History Sheets - Surveillance.
6. Action against proclaimed offenders.
7. Complaints - disposal.
8. Departmental proceedings - disposal.

The inspection of Crime will be done in the presence of the Circle Officers only, whose personal performance, on the following points, would also be evaluated :-

- (i) Cases personally investigated
- (ii) Maintenance of Crime Digest Register.
- (iii) Supervision over :-
 - (a) Investigation.
 - (b) Inquest Reports.
- (iv) Enquiries and disposal of complaints.
- (v) Any good work done.

OFFICERS CONFERENCE.

In the conference; to be attended by C.Os. and S.H.Os., general discussions would be held regarding crime situation, morale, discipline, messing and welfare activities.

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CRIME STATEMENTS:

S.P. will keep ready Crime and other statements for the District as well as the Circles. S.H.Os. would also bring crime statements. The S.P. should also ensure that figures in Crime statements mutually tally. Statistics would be comparative for 3 years. In this context, instructions contained in I.G.P.'s Standing Order No.1/82 should also be kept in view.

3rd Day SAMPARK SABHA:

In the morning, the I.G.P. will address Sampark-Sabha, which will be attended by all the officers, men and ministerial staff available at the District Hqs.

ORDERLY ROOM :

The I.G.P. will hold orderly room. The S.P. should intimate and invite applications from all officers, men and ministerial staff, who want to put up any personal grievance, or make any request to the I.G.P. Their applications should be properly vetted and put up during the orderly room.

INSPECTION OF THE OFFICE OF THE S.P.

The inspection note will be in two parts. Part-I will comprise of notes dictated by the I.G.P. Part-II will comprise of check notes prepared by the Advance Party. The Advance Party will prepare their notes in triplicate. These notes will be read over and finalised by the I.G.P.

WELFARE ACTIVITIES:

Welfare activities, which are on hand in the District and which are intended to be undertaken, would be discussed. In this context, the operation of following private funds would also be looked into :-

- (i) Police Benevolent Fund.
- (ii) Welfare and Canteen Fund.
- (iii) Sports Fund
- (iv) Band Fund
- (v) Mess. Fund

4th Day

In a small District, the I.G.P. may spend only three days, but in a bigger District, the inspection of the office of the S.P. may continue on the fourth day.

DRESS ORDER:

Full ceremonial dress would be worn only on the first day, during inspection of the Parade. On other days, working dress would be worn.

INSPECTION BY THE ADDL. IS. G. P.

The Inspection of Districts (including G.R.P.) by the Additional Inspectors General of Police, would also follow the above pattern.

G. C. Singhvi
(G. C. Singhvi)
Inspector General of Police,
Rajasthan, Jaipur.

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No. N8(1) Police(A) Gupt/69/ Dated, the 27th Jan., 1982.

Copy forwarded to :-

- (1) The Spl. I. G. of Police, (T. T. R.)/A. C. D., Raj. Jaipur.
- (2) All Addl. Is. G. of Police, Rajasthan, Jaipur.
- (3) All Dy. Insps. Genl. of Police, Rajasthan.
- (4) All Supds. of Police, Rajasthan.
- (5) All Commandants of P.O. Battalions.
- (6) Asstt. Is. G. of Police (I)/(II)/Traffic, Raj. Jaipur.
- (7) Principals, RPA, Jaipur/RAC & A. P. Trg. Centre, Jaipur.
- (8) All Commandants, Police Trg. Schools, Rajasthan.
- (9) The Supdt. of Police, C/Stores, PHO, Raj. Jaipur.
- (10) The Directors, S. P. W/F. S. L. Jaipur.
- (11) The Chief Accounts Officer, PHO, Raj. Jaipur.

for information and necessary action.

G. C. Singhvi
Inspector General of Police,
Rajasthan, Jaipur.