

29th December, 2009

BASIC TRAINING

SYLLABUS

FOR

SUB INSPECTOR (P)

OF

RAJASTHAN POLICE

BASIC TRAINING SYLLABUS FOR SUB INSPECTOR (P) RAJASTHAN POLICE

1	Duration	12 Month
2	Total number of	
	Gazetted holiday	20 day
	Sunday	52 day
	Saturday	52 day
3	Break after first term	06 day
4	Periodical examination (2)	10 day
5	Preparation leave and final examination	10 day
6	Practice of passing out parade	10 day
7	Zero week	05 day
	Total	165 day
8	Working days for training ($365-165=200$)	200 day
9	Indoor session available	1000 session
	5 session per day ($200 \times 5 = 1000$)	
10	Outdoor session available. Including games & sports	1000 session
	$200 \times 5 = 1000$	

Note:-

- a) A week will consist of 5 working day.
- b) There will be 5 indoor & 5 outdoor session on every working day.
- c) Every indoor period will be of 45 minute.
- d) Every outdoor period will be of 40 minute.

A	SYLLABUS FOR INDOOR			
S. N.	Paper	Name of Paper	Sessions	Maximum Marks
1	Paper -I	Constitution of India, Role and Organization of Police at National and State (Rajasthan Level)	100	75
2	Paper –II	Indian Penal Code	100	100
3	Paper –III	Local & Special Laws	100	100
4	Paper –IV	Procedural Law	125	125
5	Paper –V	Investigation : Methods & Skills	200	200
6	Paper –VI	Criminology & Crime Prevention	75	75
7	Paper –VII	Computer Application & IT	75	75
8	Paper –VIII	Peace, Security & Public Order, Road Safety and Traffic Management	100	125
9	Paper –IX	Human Resource Management in Police	75	75
10	Paper –X	Ethics and Integrity in Police	50	50
		Total :-	1000	1000

Note:- There will be Practical Examination of 50 marks for Paper – V & 25 marks for Paper – VII at the time of final examination by a Board Constituted by the Director RPA.

B	SYLLABUS FOR OUTDOOR			
S. N.	Paper	Name of Paper	Sessions	Maximum Marks
1	Paper -I	Physical training and U.A.C.	200	165
2	Paper –II	Drill	125	100
3	Paper –III	Weapons training and maintenance	100	100
4	Paper –IV	Musketry practical, simulator and range course	60	250
5	Paper –V	Crowd control	40	50
6	Paper –VI	Equestrian training	50	50
7	Paper –VII	Field craft and tactics	60	50
8	Paper –VIII	Bomb disposal and explosives	15	35
9	Qualifying paper - I	First aid training	10	-
10	Qualifying paper - II	Driving and maintenance of motorcycle and L.M.V	40	-
11	Qualifying paper - III	Swimming	50	-
12		Revision	50	
13		Games and sports	200	-
		Total :-	1000	800
C		Director's Assessment		100
		Total (A+B+C) :-		1900

SYSTEM OF EVALUATION

Sr.No.	Assessment	Subject	Allotted Marks	Required Aggregate
I	Internal Exam.	All sub inspectors (probationers) will be required to appear in midterm examination for indoor & outdoor conducted by the head of the training institution	30%	
II	Board Exam.	The final examination will comprise of the following items: Board Examination : i) Indoor subjects ii) Outdoor subjects	70%	
III	Head of the RPA	Director assessment	100	
IV	Final result	Pass marks of final result will be as under: i) Each indoor subject. ii) Each outdoor subject.		60% 60%

BOARD FOR FINAL EXAMINATION

- | | | |
|---|---|-----------------|
| 1. I.G.P. | - | Chairman |
| 2. Dy.I.G.P. | - | Member |
| 3. Dy. Director / Principal, RPA | - | Member |

GENERAL INSTRUCTIONS

S. N.	Zero week	05 day
1	Welcome function of Sub-Inspectors. Address by the Head of Institution & Course Director. Introduction of all faculty members & officials.	
2	Personal Profile of trainees.	
3	Concepts, Scope, Goal, Objectives, Methodology & Action plan of Training	
4	Instructions regarding personal health & hygiene and avoidance of wastage of electricity, water and food. Instructions regarding conduct in barracks, parade/play grounds, class rooms, library, hospital, canteen etc.	
5	Syllabus, textbooks & examination.	
6	Importance of maintaining a personal diary.	
7	Daily routine in the Institution.	
8	Designation, ranks, badges of the police officers.	
9	Maintenance of barracks, classrooms & campus.	
10	Gardening & beautification of police academy premises.	
11	Telephone Usage.	
12	Discipline, General behaviour & code of conduct.	
13	On the need to develop a balanced, sober, impartial, national & secular outlook.	
14	Physical efficiency test of new entrant trainees	
15	Introduction to physical fitness exercises, uniform, turn-out, sizing and grouping, basics of drill	
16	Warm-up, Jogging, stretching and light physical exercises	

Seminar-Cum-Workshop

Police officer of 21st century: Expectations & Challenges
(Two day)

INDOOR TRAINING

S. N.	Paper	Topic	No. of Session
1	Paper - I	Constitution of India, Role & Organization of Police at National and State (Rajasthan Level)	100
	Part - A	Constitution of India	
		Module (A): The Indian Constitutional Framework & Indian Polity. <ul style="list-style-type: none"> • An introduction to Indian constitution. <ul style="list-style-type: none"> ○ Philosophy of the constitution. ○ Equality before law: Art.12 to 16 & 19 ○ Protection in respect of conviction of offences: <ul style="list-style-type: none"> ➤ Ex-post facto law: Art. 20 (1) ➤ Double jeopardy: Art. 20 (2) ➤ Witness against oneself: Art. 20 (3) ○ Right to life & personal liberty: Art. 21 ○ Protection against detention in custody, legal aid & production before a magistrate of arrested person: Art. 21, 22(1) & (2) ○ Preventive detention: Art. 22 (3) to (7) ○ Article 32 ○ Fundamental duties: Art. 51A * ○ Article 136, 226 & writs ○ Vicarious liability of state for wrongful acts of police & other government officials: Art. 300 ○ Service of civil servant art. 311 to 314 • Indian judicial system: High Courts & Supreme Court • Rule of law & criminal justice system • Group discussion & presentation by the trainees <p style="text-align: center;"><u>Test of above module</u></p> <p>Note: This subject with all important aspects is intended to be wrap-up sessions to critically test their comprehension of the essential principles, their interplay, effect on life of the people & police function.</p> <p>* Self Study</p>	

		<p>Module (B) : Police & Human rights -</p> <ul style="list-style-type: none"> • Concept & philosophy of human rights • Human rights laws & conventions • National & State human rights commission • Guidelines of human rights commission for Police working • Human rights violations: Case Studies • Behaviour with offender under police custody (in the light D.K.Basu case) • Custodial violence • Panel discussion / presentation by trainees <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C) : Role of Police in Republic of India -</p> <ul style="list-style-type: none"> • Crime scenario, history of crime & social structure • History & role of police in India • Maintenance of public order, prevention & detection of crime • Internal security • Emergence of terrorism / extremism & insurgency. • Caste & communal polarization • Criminal nexus in different segments of establishment/ public & police • Changing concept of policing from force to service & expectations of public in changing socio-economic-political scenario <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (D) : Contemporary Issues in Policing</p> <ul style="list-style-type: none"> • Internal challenges to national integration <ul style="list-style-type: none"> ○ Casteism, communalism & fundamentalism ○ Terrorism, militancy & left wing extremism • Crime against women, children & weaker sections of the society • Gender sensitization <ul style="list-style-type: none"> ○ Women police & their role in police work ○ Sexual harassment at workplace • Law & Order and Revenue Matters – An overview • Communal harmony & Social security 	

		<ul style="list-style-type: none"> • The executive & the legislature • Impact of economic globalization on police working <p style="text-align: center;"><u>Test of above module</u></p> <p>Note: On each of the topics at least one case study should be included. The case chosen should be typical, capable of being analyzed from all professional parameters. The resource person should, apart from the above, narrate & highlight true cases from him over experience or study.</p>	
Part - B	Role and Organization of Police at National and State (Rajasthan Level)		
	Module(A): Administrative set-up of Central Police Organizations <ul style="list-style-type: none"> • Role of the Central Government & Ministry of Home Affairs <ul style="list-style-type: none"> ○ Constitutional provisions ○ Central Police Organizations & other organizations (Aims & Objectives) <ul style="list-style-type: none"> ➤ Intelligence Bureau ➤ Central Bureau of Investigation ➤ NCB, Interpol Division ➤ Bureau of Police Research & Development ➤ Central Reserve Police Force ➤ Border Security Force ➤ Indo Tibetan Border Police ➤ Railway Protection Force ➤ Central Industrial Security Force ➤ Police Training Institutions (SVPNPA, CDTS etc.) ➤ Central Forensic Science Laboratories & Institutions ➤ Government Examiners of Questioned Documents ➤ Directorate of Co-Ordination: Police Wireless & Computers ➤ National Security Guard ➤ Special Protection Group ➤ Internal Security Academy ➤ National Crime Records Bureau ➤ Indian Armed Forces (Including Territorial Army, NCC etc.) • Armed Forces & Civil Administration (including Civil & Military Police coordination) • Civil Defence set-up in State • National Investigation Agency <p style="text-align: center;"><u>Test of above module</u></p> <p>Note: 1) The lectures on CPO may be delivered by the officers invited from the respective organization. 2) The trainees will also be taught broad principles for deployment of central Paramilitary forces as well as army in maintenance of public order.</p>		

Module (B) : Police Organization in Rajasthan -

- The administrative set-up of Rajasthan
- The administrative set-up of the divisions, districts & sub-divisions
- Relationship between police department & other government departments at various administrative levels
- ❖ **Organizational set-up of the state police**
- ❖ **Structure & the role of the different levels of police set-up**
 - Police station: administration & management
 - Legal provisions
 - Police station set-up & role of SHO & other subordinate officers
 - Records
 - Inspection of -
 - Manpower, material & infrastructure
 - Records
 - Kit
 - Other Inspections
 - Financial management of a PS
 - Out post
 - Circle office - functions & role
 - Addl. S.P. office - functions & role
 - District police administration & its role in policing
 - Office of the district superintendent of police
 - Accounts branch, Force branch, General branch
 - District special branch, MOB and Crime branch
 - Administrative & disciplinary powers of Distt. SP
 - Morale & Discipline
 - Rewards & Punishment
 - Redressal of Grievances and Police Associations
 - Orderly rooms and welfare of force
 - Departmental Enquiries & complaints against Policemen
 - Reserve Police Lines
 - Discipline
 - Stores & inventories management
 - Armoury
 - Police transport
 - Man management
 - Mounted police
 - Welfare (including recreation room, physical fitness& medical check-up family welfare centre)
 - Range set-up – function & role
 - State Police Headquarters (PHQ)
- ❖ **Organization & functions of the Special Units**
 - Headquarter Branch (HQ)
 - Criminal Investigation Department. {CID (CB)}
 - Law and Order (L&O)
 - Planning & Welfare (P&W)
 - State Special Branch. {CID (IB)}
 - Rajasthan Armed Constabulary (R.A.C.)

		<ul style="list-style-type: none"> • Police Wireless & Telecommunication • State Crime Record Bureau (SCRB) • Anti Terrorist Squad (ATS)&Special Operation Group (SOG) • Other organizations related to Police <ul style="list-style-type: none"> ○ Anti Corruption Bureau (ACB) ○ Government Railway Police (GRP) ○ Home Guard & Civil Defence ○ Forensic Science Laboratory(FSL) ○ Jail • Training Institution (Including STS and Wireless & Telecommunication) <p style="text-align: center;"><u>Test of above module</u></p> <p>Note: 1. It is recommended to cover the topics under module A (part - II), the officers from the respective institutions may be invited. 2. Visit to a Police Station.</p>	
		<p>Module (C): Service Matters</p> <p>❖ Legal Provisions</p> <ul style="list-style-type: none"> • Rajasthan Police Regulation, 1948 & Rajasthan Police Rules, 1965 • Rajasthan Police Subordinates Services Rules, 1989 • Standing Orders & Important Circulars • G.F. & A.R.(GA-55 & relevant Sections) • Rajasthan Services Rules, 1951 <ul style="list-style-type: none"> ○ Pay & Allowances ○ Policy regarding Transfers & Promotions ○ Rewards & Decorations ○ Leave Rules ○ Medical Facilities & Reimbursement ○ Retirement Benefits ○ Maintenance of Service Records ○ Welfare – Housing Family Care and Insurance etc. <p style="text-align: center;"><u>Test of above module</u></p>	
S. N.	Paper	Topic	No. of Session
2	Paper-II	<p>Indian Penal Code (IPC)</p> <p>Module (A) :</p> <ul style="list-style-type: none"> • Introduction to Indian Penal Code with emphasis on its main features & objectives • Preamble- (chapter I) sections 1 to 5 • General Explanations- (chapter ii) sections 6, 11, 12, 14, 17, 	100

		<p>19 to 49, 51, 52, 52-a. all other sections. (7 to 10, 13, 15, 16, 18, 50, 52 to 74)*</p> <ul style="list-style-type: none"> • Punishments- (chapter iii) sections 53 & 75 • General exceptions- (chapter iv) sections 76 to 106 • Abetment- (chapter v) sections 107 to 120 • Criminal conspiracy- (chapter v-a) sections 120A & 120B • Offences against the state- (chapter vi) sections 121-124a, 128-130, (125 to 127)* • Offences relating to the army- (chapter vii) sections 134, 136, 140, (131 to 133, 135, 137 to 139)* • Offences against public tranquillity- (chapter viii) sections 141 to 160 • Offences by or relating to public servants- (chapter ix) sections- 166, 167, 169, 170, 171, (161 to 165, 168)* • Offences relating to elections- (chapter ix-a) sections 171A to 171I • Contempt of the lawful authority of public servants- (chapter x) sections- 172 to 190 • Of false evidence & offences against public servant- (chapter xi) section- 191 to 193, 201, 211, 213, 216, 216A, 218, 221, 222, 224, 225, 225A, 225B, 228A and 229A, (194 to 200, 202 to 210, 212, 214, 215, 217, 223, 226, 227)* <p style="text-align: center;"><u>Test of above module</u></p> <p>* Self Study</p>	
		<p>Module (B) :</p> <ul style="list-style-type: none"> • Offences relating to coins & government staff- (chapter xii) section- 230-263A • Offences relating to weights & measures- (chapter xiii) section- 267, (264-266)* • Offences affecting the public health, safety, convenience, decency & morals - (chapter xiv) sections- 268, 269, 270, 277, 278, 279, 280, 282-286, 289, 292, 293, 294 and 294A, (271 to 276, 281, 283 to 285, 287, 288, 290 to 291)* • Offences related to religion- (chapter xv) sections- 295-298 <ul style="list-style-type: none"> ○ Offences affecting the human body <ul style="list-style-type: none"> ➤ offences affecting life- (chapter xvi) sections- 299 to 304, 304A, 304B, 306 to 311, (305)* ➤ of the causing of miscarriage, of injuries to unborn children, of the exposure of infants & of the Concealment of births- sections- 312-318 ➤ of hurt- sections- 19 to 338 ➤ of wrongful restraints & wrongful confinement- sections- 339 to 348 ➤ criminal force & assault- sections- 349 to 351, 353, 354, 356, 358, (352, 355, 357)* ➤ kidnapping, abduction, slavery & forced labour- sections- 359 to 363-a, 366, 366-a & b-369, 371-374 (364, 365, 367, 368, 370)* ➤ sexual offences- sections- 375, 376-a to 376-d ➤ unnatural offences- sections- 377 <p style="text-align: center;"><u>Test of above module</u></p> <p>* Self Study</p>	

		Module (C) : <ul style="list-style-type: none"> Offences against property- (chapter xvii) <ul style="list-style-type: none"> Theft- sections- 378 to 382 Extortion- sections- 383-389 Robbery & dacoity- sections- 390-402 Criminal misappropriation of property- sections- 403 & 404 Criminal breach of trust sections- 405 to 409 Stolen property- sections- 410 to 414 Cheating- sections- 415 to 420 Mischief- sections- 425 to 440, (421 to 424)* Criminal trespass- sections- 441 to 462 Offences relating to documents & property marks- (chapter - xviii) sections- 463,464,467,468,470,471,472, 473,474 (465 to 467) * <ul style="list-style-type: none"> (counterfeiting of currency notes or bank notes)- section- 489-(A,B,C,D,E) Of offences relating to marriage- (chapter xx) sections- 494, 497 & 498 Of cruelty by husband or relatives of husband- (chapter xx-a) section- 498-A Offences of criminal intimidation, insult & annoyance- (chapter xxii) section- 503 to 510 Attempts to commit offences (chapter xxiii) Section- 511 Lecture by a practicing professional on overall rationale, implication & significance of various legal provisions of Indian penal code <p style="text-align: center;"><u>Test of above module</u></p> <p>* Self Study</p>	
S. N.	Paper	Topic	No. of Session
3	Paper- III	Local & Special Laws	100
		Module (A) : Social Defence & Social Evil - Related Laws <ul style="list-style-type: none"> Immoral Traffic (Prevention) Act, 1988 Indecent Representation of Women (Prohibition) Act, 1986 Child Labour Act, 1986 Schedule Castes & Schedule Tribes (Prevention of Atrocities) Act, 1989 Juvenile Justice Act, 2000 Commission of Sati (Prevention) Act, 1987 Pre-conception & Pre-Natal Diagnostic Techniques (Prevention of Sex Selection) Act, 1993 Protection of Human Rights Act, 1993 	

		<ul style="list-style-type: none"> • Protection of Women against Domestic Violence Act, 2005 • Transplantation of Human Organs Act, 1994 • Maintenance & Welfare of Parents & Senior Citizen Act, 07 • Prevention of Corruption Act, 1988 • Child Marriage (Prohibition) Act, 2005 • Dowry Prohibition Act, 1971 • The Bonded Labour System (Abolition) Act, 1976 • Rajasthan Prevention of Mrityu Bhoj Act, 1960 • Rajasthan Public Examination (Prevention of Unfair Means) Act, 1992 • Rajasthan Public Gambling Ordinance, 1949 • Medicare Service Persons & Medicare Service Institutions (Prevention of Violence & Damage to Property) Act, 2008 • Prevention of Anti Social Activities Act, 2006 (self study) <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (B) : Environmental - Related laws</p> <ul style="list-style-type: none"> • Indian Fisheries Act, 1897 • Indian Forest Act, 1927 • Prevention of Cruelty to Animals Act, 1960 • Wild Life Animal Protection Act, 1972 • Environment (Protection) Act, 1986 • Rajasthan Bovine Animal (Prohibition of Slaughter & Regulation of Temporary Migration or Export) Act & Rules, 1995 • Rajasthan Forest Act, 1953 • Rajasthan Preservation of Certain Animals Act, 1950 • Rajasthan Noise Control Act, 1963 & Rules, 1964 • Pubic Park Act, 1958 <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C) : Public and Private Property - Related Laws</p> <ul style="list-style-type: none"> • Essential Commodities Act, 1955 • Cable Television Networks (Regulation) Act, 1995 • Electricity Act, 2003 • Information Technology Act, 2000 (cyber crime) 	

		<ul style="list-style-type: none"> • Official Secrets Act, 1923 • Passport Act, 1967 • Prevention of Insults to National Honor Act, 1971 (extracts) • Railways Act, 1989 (Important section only) • Religious Building (Prevention of misuse) Act, 1988 • Prevention of Damage to Public Property Act, 1984 • The Copy Right Act, 1957 • Private Security Act, 2005 • Rajasthan Private Security Rules, 2007 • Rajasthan Anatomy Act, 1986 • Rajasthan Prevention of Defacement of Property Act, 2006 • Rajasthan Video film (Regulation of Exhibition) Act, 1990 <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (D) : Drugs, Arms and Explosive-Related Laws</p> <ul style="list-style-type: none"> • Arms Act, 1959 & Rules, 1985 • Narcotic Drugs & Psychotropic Substances (Prohibition) Act, 1985 • Pit ND & PS Act. • Explosive Act, 1884 • Explosive Substances Act, 1908 • The Drugs & Magic Remedies Act, 1954 • Rajasthan Excise Act, 1954 <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (E) : Other Laws</p> <ul style="list-style-type: none"> • Motor Vehicle Act, 1988 (Important section) • Representation of People Act, 1951 • Foreigners Act, 1946 • National Security Act, 1980 • Right to Information Act, 2005 • Unlawful Activities (Prevention) Act, 1967 • Police Forces Restriction of Right Rules, 1966 • Rajasthan Police Act. 2007 & Rajasthan Police Rules, 2008 • Rajasthan Essential Services Maintenance Act, 1970 • Rajasthan Habitual Offenders Act, 1953 <p style="text-align: center;"><u>Test of above module</u></p>	

S. N.	Paper	Topic	No. of Session
4	Paper-IV	Procedural law	125
		Module (A) : Criminal Procedure Code <ul style="list-style-type: none"> • General introduction to the code with emphasis on its main features & objective • Definitions- (chapter-I) sections- 2A to 2Y • Constitutions of criminal courts & offices- (chapter-ii) section- 6 to 25A • Power of court- (chapter-iii) sections- 26 & 27 • Powers of superior officers of police- (chapter-iv) section-36 • Aid to the magistrates & the police- sections- 37,39,40 • Arrest of persons- (chapter-v) sections- 41-60 • Processes to compel appearance- (chapter vi) <ul style="list-style-type: none"> ○ Summons- sections- 61 to 69 ○ Warrant- sections- 70 to 81 ○ Proclamation & attachment- sections- 82, 83, 87, 89 and 90 • Processes to compel the production of things- (chapter vii) sections- 91 to 105 • Security for keeping peace & good behaviour- (chapter viii) sections- 106 to 110, 116 and 122 • Maintenance of public order & tranquility- (chapter x) <ul style="list-style-type: none"> ○ Unlawful assemblies- sections- 129 to 132 ○ Public nuisance- sections- 133 to 143 ○ Cases of nuisance or apprehended danger- sections- 144 and 144A ○ Dispute as to immovable property- sections- 145 to 148 • Preventive action by police- (chapter xi) sections-149 to 153 • Information to the police & their powers to investigate- (chapter xii) <ul style="list-style-type: none"> ○ First Information Report (FIR)- sections- 154 to 156 ○ Investigative power of police- sections- 157 to 159 ○ Power of police to examine witnesses- sections- 160 to 163 and 164 	

		<ul style="list-style-type: none"> ○ Power of police for search & related procedures during investigation- sections- 165 to 167 ○ Completion of investigations & related procedures- sections 168 to 173 ○ Enquiry of unnatural deaths- sections- 174 to 176 ● Mode of inquiry by the magistrate- (chapter xv) sections-202 ● Attendance of persons confined or detained in prisons- (chapter xxii) Sections 267 ● Evidences in inquiries & trials- (chapter xxiii) sections - 273 to 275, 280, 284, 291, 293, 294, 298 and 299 ● Provisions as to bail & bonds- (chapter xxxiii) sections- 436 to 439, 440 and 446A ● Disposal of property- (chapter xxxiv) Sections- 451 to 459 ● Limitations for taking cognizance of certain offences- (chapter xxxvi) sections- 467 to 473 ● Miscellaneous- (chapter xxxvii) section- 482 ● Classification of offences- schedule- I ● Lecture by a practising professional on various implications & significance of provisions of code of criminal procedure <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (B): Indian Evidence Act, 1872</p> <ul style="list-style-type: none"> ● Introduction to the Indian evidence act.- (chapter - I) section- 1 ● Definitions of key words- (chapter- I) sections 3 and 4 ● Of relevancy of facts- (chapter- II-1) sections- 5 to 11, 14 and 15 ● Admissions- (chapter- II-2) sections- 17, 24 to 30 ● Dying declaration- (chapter- II-3) section- 32 and 33 ● Statements made under special circumstances- (chapter- II-4) sections- 34 to 36 ● Relevancy of judgements- (chapter- II-6) sections- 40 to 43 ● Opinions of third persons- (chapter- II-7) sections- 45 to 47A ● Character when relevant- (chapter- II-8) sections- 52 to 54 ● Facts which need not be proved- (chapter-III) sections 56-58 ● Oral evidence- (chapter- IV) sections- 59 & 60 	

		<ul style="list-style-type: none"> • Documentary evidence- (chapter- V- I) sections- 61 to 67A • Public documents- (chapter- V- II) sections- 74-78 • Presumptions as to documents- (chapter- V-III) Sections- 79 to 85, 85A, 85B, 85C, 88A, 90, 90A • Of the exclusion of oral by documentary evidence (chapter- VI) sections- 91, 92 • Of the burden of proof - (chapter- VII) sections-101 to 108, 113, 113A, 114, 114A • Of witnesses- (chapter- IX) sections- 118 to 127, 133, 134 • Examination of witnesses- (chapter- X) sections- 137 to 141, 145, 146, 151, 152, 155, 158, 159, 16 <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C) : Trial of Cases & Court Management -</p> <ul style="list-style-type: none"> • Importance of trial of cases • Type of court & court procedures • Charge sheet • Court calendar number • Call work & adjournments • Production of witnesses • Remand & report of accused requisition for identification apparent • Co-ordination with prosecution service • Service of summons & execution of warrants • Review of pending trial cases • Judgement & judgement copies • Appeal & procedure for appeal • Moot Court <p style="text-align: center;"><u>Test of above module</u></p>	
S. N.	Paper	Topic	No. of Session
5	Paper-V	Investigation :- Methods & Skills	200
		<p>Module (A) : Processes of Investigation –</p> <ul style="list-style-type: none"> • General principle of investigation & qualities of an investigating officer. Role of Sub-Inspector/SHO in 	

		<p>investigation of cases</p> <ul style="list-style-type: none"> • Registration of FIR & its importance • Scene of crime & its preservation • Collection of evidences & secure help of experts • Collection of criminal intelligence • Search & seizure and recovery of property • Examination of witnesses, recording of statements and dying declaration • Interrogation of suspects & accused, Principles & techniques of interrogation and recording of confessions (judicial & extra-judicial) • Arrest of accused, remand & bail provision • Attachment of accused's (absconders') property • Identification parade & its importance • Reports of investigations / inquest • Inquiries & co-ordination with other police stations • Investigation of offences against body • Investigation of offences against property • Investigation of road accidents • Investigation of white collar crime • Investigation of offences relating to documents & coins • Investigation of offences relating IT acts • Land Record Offence <p style="text-align: center;"><u>Test of above module</u></p> <p>Module (B): Investigation & Detection of Heinous Crimes :-</p> <ul style="list-style-type: none"> • Robbery & Dacoity including bank & Road Robberies • Burglary • Rape • Riots (Communal & other Public order crime) • Murder • Hit & Run cases • Economic offences <ul style="list-style-type: none"> ○ Criminal Breach of trust, Cheating by Impersonation, Confidence tricks, etc. 	
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		<ul style="list-style-type: none"> ○ Counterfeiting of Coins & Currency ○ Frauds – Banking, Credit cards, Financial Institutions, Stock market ○ Money Laundering • Crimes Against Women, Weaker Sections, Children and Disadvantaged Groups • Terrorism related crimes – Arms Act 1959, Indian Explosive Act. 1884, Explosive Substances Act. 1908 • Organized crime - <ul style="list-style-type: none"> ○ Smuggling of narcotics, bullion, arms & other contraband ○ Kidnapping for ransom ○ Prevention of Damage to Public Property (PDPP Act.) <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C): Scientific Aid to Investigation</p> <p>I. Forensic science-</p> <ul style="list-style-type: none"> • Physical clues & scope of forensic science in investigation of cases • Types of physical evidence and specialties including computer, internet and mobile camera phone etc. • Finger prints • Foot prints • Impression evidence – shoe, tyre, tools, residues, traces • Identification use and examination of hair, fibers, diatoms, pollen, leaves, seeds etc. • Identification, use and examination of human and animal blood, bloodstains on floor, cloths skin and under nail tips • Soil, dirt, dust and surface materials • Glass, paint, chips, smears and rubbing marks. • Liquor, toddy, drugs, narcotics, psychotropic substance, plant & plant production • Arson and & fire evidence- Petrol, diesels, kerosene and inflammable gaseous etc. • Bomb and explosive, IEDs and residues of explosion 	

		<ul style="list-style-type: none"> • Skull, skin, tissue, nail and bite marks • Firearms, cartridges, cartridge cases, bullets, pellets/wads, gunshot residues, target materials affected by firing and injuries • Poison, pesticides, sedatives, organic and poisonous substance • Document forgeries, fake signatures, handwriting, erasers / obliteration, alteration, overwriting, secret writing, type writing, stamp impression, carbon photo copies, Xerox etc. • DNA, paternity disputes, identification of dead bodies, body parts, control and crime samples • Sexual assaults, rape, semen and body fluids • Skid and tyre mark patterns, modus operandi pattern, special area determination, recognition, identification, individualization and types of specific crime • Crime scene management, collection, preservation, packing of physical evidence and control samples:- Study of crime spot, search and identification of crime clues, evidence, reconstruction of crime, types of material patterns evidence – shape and significance of blood drop/stain, smear, injuries, fire burns, bullet trajectory, gun powder residue, explosion craters, sedatives& drugs, struggle marks, semen stains, furniture/bed, cloth condition and modus operandi, profiling, recognition, identification, individualization and submission of physical evidence to FSL in specific incidents of various crimes-- murder, rape, burglary, fire ,arson, explosion gun shot firing, poisoning etc. <p>II. Forensic Medicine -</p> <ul style="list-style-type: none"> • Scope & importance of Forensic Medicine • Scene of crime & collection of medical legal evidence • Medico legal aspect homicide, suicide & accident • Asphyxia death by hanging, throttling, suffocation, drowning, burning • Cause of death • Estimation time of death • Classification of wounds 	
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		<ul style="list-style-type: none"> • Medico legal aspect of sexual offences • Medico legal aspect of poison in chemicals • Medico legal aspect of death/ injury due to fire arms • Medico legal aspect of death injury due to traffic accident <p>I) Field skills- Photography & Police communication -</p> <ul style="list-style-type: none"> • Application of still & video photography in police work: an overview • Role of wireless communication & control room in investigation • Add on help of dog squad, F.S.L., F.P.B., M.O.B., S.C.R.B., N.C.R.B. & IT during investigation <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (D) : Communication & report writing</p> <p style="text-align: center;">(written communication)</p> <ul style="list-style-type: none"> • Introducing ingredients of office communications • Practical exercises to write an observation report of a scene of crime etc. • Practice of a report writing in case of a traffic accident • A report writing on self defence incidents force use • Writing a report on arrest & seizures • Writing FIR on an oral complaint in case of dacoity & murder case • Drafting an FIR on riots, law & order incidents, ND&PS Act. and other special laws • Writing a special report on seizure of arms & explosives from strangers • Recording of dying declaration • A report writing on arrest of a dangerous lunatic • Report on information gathered about plans for agitation/demonstration by different groups • Practice for recording information about a dangerous rowdy in general diary • Importance of written communication- an introduction • Techniques of effective written communication • Report for detention 	

		<ul style="list-style-type: none"> • Report for regulatory order • Entries in history sheets • Drafting radio messages on crime, law & order • Drafting special branch reports • Drafting charge-sheet • Drafting of other documents <p style="text-align: center;"><u>Test of above module</u></p>	
S. N.	Paper	Topic	No. of Session
6	Paper-VI	Criminology & Crime Prevention	75
		Module (A) : Criminology <ul style="list-style-type: none"> • Concepts of criminology • Criminological factors <ul style="list-style-type: none"> ○ Psychological ○ Sociological ○ Economical ○ Political ○ Religious • Deviance & delinquency <ul style="list-style-type: none"> ○ Individual deviance ○ Collective deviance – organized defiance of authority – organized crime, gangsterism. ○ Juvenile delinquency ○ Professional criminals ○ Social vices (gambling, alcoholism, drug-abuse & prostitution) • Emerging trends in crime • Penology <ul style="list-style-type: none"> ○ Concept of penology ○ Provisions for punishment including imprisonment ○ Measures for correction & reform of criminals • Victimology <ul style="list-style-type: none"> ○ Concept & objective ○ Criminal justice system & criminals • Community policing 	

		<ul style="list-style-type: none"> ○ Concepts of community policing ○ Community participation in police work ○ Police public relationship ○ Community policing & prevention of crime (Including reformation of criminal) ○ Role of Community in Combating terrorism and insurgency ○ Implementation strategy ○ Survey & reengineering <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (B) : Crime Prevention</p> <ul style="list-style-type: none"> ● Concepts of prevention of crime – methods & strategies ● Involvement of community- neighborhood policing ● Beat system in urban & rural areas ● Crime beats- patrol, pickets, planning, deployment & supervision ● L&O beats- patrol, pickets, planning, deployment & supervision ● Traffic beats- patrol, pickets, planning, deployment & supervision ● Use of police station records for crime prevention ● Criminal intelligence ● Crime mapping ● Surveillance ● Criminal information system & coordination in inter state crime <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C) : Surveillance & Collection of Intelligence-</p> <ul style="list-style-type: none"> ● Surveillance – purpose & objects ● Techniques of surveillance ● Surveillance & intelligence for check on property offenders ● Surveillance & check on anti-social elements ● Surveillance on suspects & foreigners ● Surveillance equipment: an introduction ● Collection of intelligence – act & crafts (Plans) 	

		<ul style="list-style-type: none"> • Raising and handling of sources • Secret Enquiries <p style="text-align: center;"><u>Test of above module</u></p> <p>Module (D) : Preparation & Use of Crime Records-</p> <ul style="list-style-type: none"> • Importance of crime records • Type of crime records • Analysis & use of records in crime prevention & detection • Computerization of crime records & its importance <p style="text-align: center;"><u>Test of above module</u></p> <p>Note: These topics will be covered with reference to records prescribed in state police rules.</p>	
S. N.	Paper	Topic	No. of Session
7	Paper-VII	<p>Computer Application & IT</p> <hr/> <p>Module (A) :- Computers Basics (Theory)</p> <ul style="list-style-type: none"> • Computer fundamentals • Importance & advantages of computers • Hardware & software of a computer system • Input output devices • Back up & storage devices • Computer networking • Use of UPS, Printer & Scanner <p style="text-align: center;"><u>Test of above module</u></p> <hr/> <p>Module (B) Linux & CIPA (Theory)</p> <ul style="list-style-type: none"> • Operating system concepts • Login procedure & commands in Linux operating system • Objectives & Concepts of CIPA • Internet Browsing & different type of websites • Virus/ Antivirus • Cyber Crime & I.T. Act 2000 • CCIS, e-office, AFIS, aarakshi & other application software used by police 	75

Practical-

A. Open office: (Linux)

- Writer
 - Fundamentals
 - Mail merge & tables
- Calc
 - Spreadsheet basics
 - Preparation of tabular worksheets, charts etc.
 - Advance formatting of graphs
 - Use of formulas
- Impress
 - Creating attractive presentations & graphics
- Internet & police related websites
 - Practice of Internet, e-mails etc.

B. CIPA Application Software

- Administration module
 - Software administration module
- Registration module
 - Registration of cases (IIF-I)
 - Types of cases
- Investigation module
 - Crime details capture (IIF-II)
 - Accused arrested/ surrendered (IIF-III)
 - Property seizure form (IIF-IV)
 - Final report/charge sheet generated (IIF-V)
 - Various progress events of investigation
 - Case diaries
- Prosecution module
 - Various progress events of prosecution
 - Court disposal form (IIF-VI)
- Information module
 - Uses of information module
 - Making entries & viewing the information module
- Reports/query module
 - Generation of registers & periodicals
 - Various types of queries

		<ul style="list-style-type: none"> State specific module <ul style="list-style-type: none"> State specific returns & programmes Daily Station Dairy <ul style="list-style-type: none"> Entries in daily station dairy Aasan Hindi <ul style="list-style-type: none"> In script keyboard & Hindi typing practice <p style="text-align: center;"><u>Test of above module</u></p> <p>Note: After the theory class, practical training is to be given to the trainees with support of trainers.</p>	
		<p>Module (C) : Computers & Police Control Room Operations</p> <ul style="list-style-type: none"> Function of Police Control Room Use of computer in day to day work Data base of Control Room in computer <p style="text-align: center;"><u>Test of above module</u></p>	
S. N.	Paper	Topic	No. of Session
8	Paper-VIII	Peace, Security & Public Order, Road Safety and Traffic Management	100
	Part –A	Peace, Security & Public Order	
		<p>Module (A) : Law & Order</p> <ul style="list-style-type: none"> Importance of law & order and preservation of peace Principles of crowd control. Correct police attitudes in dealing with different classes of agitators. Collection of intelligence. Advanced Planning Rekey Counselling & mediation. Rumors. Anticipation of law & order situation. Prevention of Damage to Public Property Act, 1984. Special problems in dealing with agitations of women, students, labour, farmers or dalits. Essential Services Maintenance Act, 1981 Identification of L&O requirement in PS limits Collection & analysis of information on sensitive & trouble prone areas and anti- social elements 	

		<ul style="list-style-type: none"> • Role of beats, patrol and pickets in maintenance of law & order • Analysis of crowd its behaviour & response strategies • Use of force & problems of mobilization, command & control • Coordination & cooperation with other paramilitary forces • Judicial and magisterial inquiry regarding police action • Bandobast for large gathering (mela - festivals) • Bandobast for bunds, hartal & rallies • Dealing with factionists • Dealing with industrial unrest • Control of violent agitations – unlawful assemblies • Violent agitations leading to police firing • Dealing with bombs & explosives • VIP bandobast • Elections • Caste/ communal riots • Deployment techniques • Optimization of resources • Preventive & detention powers under various laws • Combating terrorism & insurgency • Combating mafias & organized criminals • Public partnership in maintenance of law & order • Relevant provisions of state police manual & local acts • Group discussion <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (B) : Security & Protective Duties-</p> <p>❖ General principle of security</p> <ul style="list-style-type: none"> • Need & importance of security of persons and establishment • Assessment of threat perception • Security & guard duties • Type of guard duties: with special reference to extremist/ insurgency affected area • Protection of threatened personnel • Escorts & protection of convoys 	

		<ul style="list-style-type: none"> • Planning & deployment for security duties • Safeguarding vital installations • Laws with regards to foreigners & espionage • Protection of information & documents • International border affairs <p>❖ VIP security</p> <ul style="list-style-type: none"> • VIP's categories • Security of VIP at place of residence • Security of VIP at work place • Security of VIP during road travel • Security of VIP during air travel • Security of VIP in public functions, open air functions closed door functions • Internal security • Present security scenario in India • Banned organization & other critical groups • Naxalism in India and Naxal threat faced by Rajasthan • Explosive substances, their detection - bombs & improvised • Explosive devices - bomb diffusion & disposal • Collection of intelligence sources- human intelligence, technological intelligence • Running of sources counter intelligence • Case studies of terrorist attacks incidents • Explosive, its kinds and mode of use in security threat • Weapons, its kinds and mode of use in security threat <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C) : Disaster Management -</p> <ul style="list-style-type: none"> • Emergencies- cyclone, flood, earthquakes • Response & strategies • Road, rail, air accidents & police • Evacuation, fire fighting • Co-ordination with other departments • Provision of relief & essential services <p style="text-align: center;"><u>Test of above module</u></p>	

	Part- B	Road Safety and Traffic Management	
		Module(A) : Road Safety and Traffic Management <ul style="list-style-type: none"> • Road safety & control of accidents • Role of police in road safety & traffic management • Traffic rules, regulation & enforcement • Signs & signals, traffic drill • Traffic engineering – (crossing, island, signals) • Strategies for regulation (normal hours, peak hours, one way, enforcement etc.) • Managing traffic jams • Highway patrolling & managing highway congestion • Liaison with local bodies • Traffic education • Traffic warden scheme& public partnership • Knowledge of vehicle detailing & legality • Powers for enforcement • Insurance & compensation • Traffic beat & deployments • Relevant provisions of M.V. Act & local acts • VIP visit & route lining <p style="text-align: center;"><u>Test of above module</u></p>	
S. N.	Paper	Topic	No. of Session
9	Paper-IX	Human Resource Management in Police	75
		Module (A) : Self Awareness <ul style="list-style-type: none"> • Understanding self in role – in general • Perceptions, attitudes & behaviour <p style="text-align: center;"><u>Test of above module</u></p>	
		Module (B) : Organizational Behaviour <ul style="list-style-type: none"> • Communication- oral, written, non-verbal, transactional analysis • Group dynamics & team building <ul style="list-style-type: none"> ○ Understanding group dynamics ○ Leveraging boundary - less teams: working across team 	

		<p>boundaries</p> <ul style="list-style-type: none"> ○ Issues of trust in teams: what builds & what destroys trust (behaviour games like broken square, tower building, NASA, exercise) ● Conflict management ● Negotiation & persuasion skills ● Leadership ● Motivation ● Art of Listening, Empathy and feedback ● Man-power planning, training, ● Performance appraisal- <ul style="list-style-type: none"> ○ Measurement based management ○ Mechanisms of appraisals – narrative essays (use more of appraisal job analysis) (case study method) ● Follow up & feed back <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (C) : Management-</p> <p>❖ Human resource management:</p> <ul style="list-style-type: none"> ● HRD for lower subordinates <ul style="list-style-type: none"> ○ Job enrichment ○ Empowerment ○ Training in negotiation, communication, counselling, for communication (practical session role play) <p>❖ Special inputs in management-</p> <ul style="list-style-type: none"> ● Creativity & lateral thinking ● Quality in management <ul style="list-style-type: none"> ○ Citizen focus ○ Improving performance in service delivery ○ TQM, 5s <p>❖ Skills module-</p> <ul style="list-style-type: none"> ● Media management ● Time management ● Stress management ● Basic managerial skills 	

		<ul style="list-style-type: none"> ○ Reading skills ○ Writing skills <ul style="list-style-type: none"> ➤ Report writing ➤ Official communication skills ○ Listening skills ○ Public speaking ● Handling criticism (practical exercise) <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (D) : Human behaviour -</p> <ul style="list-style-type: none"> ● Human behaviour & socio psychological factors ● Individual behaviour & social psychological factors ● Self & self esteem ● Organizational theory ● Human resource & organizational development. (lecture only) ● Types of personality ● Leadership ● Leadership & decision making styles ● Leadership & empowerment ● Attitude & temperament ● Controlling anger and aggression at work ● Aggression v/s assertiveness ● Individual ethics & value system. ● Police as service provider ● Motivation: personal & environmental factors. (case study by most effective police officers) ● Self image: intra personal factors. (image sharing exercises will be) ● Interpersonal relationship. ● Group discussion & presentation by the trainees on psycho-social dimensions of individual & organization behaviour <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (E) : Relationship Management -</p> <ul style="list-style-type: none"> ● Dynamics of relationships ● Individual & personality factor in relationship management 	

		<ul style="list-style-type: none"> • Importance of manner & etiquette in building relationship • Communication as an effective tool in relationship • Managing intra-departmental relationship • Role of sub – inspectors in managing intra & inter personal relationships • Image building & its importance in police functioning • Group discussion & presentation by the trainees • Role play (Videography & replay method) <p style="text-align: center;"><u>Test of above module</u></p>	
		<p>Module (F) : Relation with Groups & Institutions -</p> <ul style="list-style-type: none"> • Dynamics of groups & institutions <p>Relations & interaction with</p> <ul style="list-style-type: none"> • Public • Women • Children • Youth/students • Minority • Industrial labour • Agricultural labour • Organized & unorganized labour force • Professional groups • Media • Public representative • Business organizations & traders • Rights activists • Superior authorities • Sub-ordinates • Peers & colleagues • Government departments • Non-governmental organizations • Corporate sector (including public sector) • Local bodies • Group discussion & presentation by the trainees <p style="text-align: center;"><u>Test of above module</u></p>	

S. N.	Paper	Topic	No. of Session
10	Paper -X	Ethics and Integrity in Police	50
		Module (A) : Ethical Behaviour ❖ Introduction- <ul style="list-style-type: none"> • Culture of police organization (sub culture) <ul style="list-style-type: none"> ○ Nature of organization (Impact on the human behaviour) ○ Role of organization ○ Needs to change nature of organization • What are custom, usage, traditions, ethics, religions <ul style="list-style-type: none"> ○ Why to know about it ○ Sources from customs & ethics derived • Application of ethics – for police working <ul style="list-style-type: none"> ○ General attitude of society towards ethics • What are professional ethics – police ethics • Concept of public service • Fundamental principles for policing <ul style="list-style-type: none"> ○ Needs to be adaptable, social, assertive, polite, co-operative ❖ Democratic system & values of rule of law <ul style="list-style-type: none"> • Justice & judgement <ul style="list-style-type: none"> ○ By police during duty ○ By superiors towards subordinates • Liberty <ul style="list-style-type: none"> ○ Constitutional ○ Humanitarian • Secularism <ul style="list-style-type: none"> ○ Equality before law • Dignity of the individual • Police code of conduct <ul style="list-style-type: none"> ○ Legal ○ Social ❖ Ethical dimensions of police work <ul style="list-style-type: none"> • Decision making in complex & conflicting situation <ol style="list-style-type: none"> a. Individual response 	

		<p>b. Environmental compulsions</p> <ul style="list-style-type: none"> • Stakeholders in policing • Application of discretion <ul style="list-style-type: none"> ○ Legally ○ Emotionally ○ Socially • S.W.O.T. Analysis <p>❖ Applying ethical approach to policing issues</p> <ul style="list-style-type: none"> • Registration, investigation & prosecution of cases • Behaviour with complainants, witness and accused persons • Public order management • Use of adequate force and L&O managements • Police administration (recruitment, transfer, etc.) • Interact with politicians/ media/pressure groups, students etc • Crime against women and sensitivity of police • Dangers of corruption <ul style="list-style-type: none"> ○ Personal or system's fault • Police, public & N.G.O. interface • Role of religious groups in maintenance of law & order. • Role of leadership in promoting ethical climate in organization • Dealing with <ul style="list-style-type: none"> ○ Seniors- leaders, adviser, guides, guardian ○ Juniors- team member, extra force, working force • Moral and ethical value attributes of a police leader • Impact of police profession on personality – moral vulnerability of police • Police Conduct <ul style="list-style-type: none"> ○ Code of Conduct ○ Rajasthan Civil Services (Conduct) Rules, 1971 ○ Police Forces (Restriction to Right) Act, 1966 ○ Police (Incitement to Disaffection) Act, 1922 ○ Rajasthan Civil Services (C.C &A.) Rules, 1958 <p style="text-align: center;"><u>Test of above module</u></p>	
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OUTDOOR TRAINING

Total training days available- 200

Total periods – 1000

800 (4X200) in the morning and 200 in the evening

1. Physical Training and U.A.C. 200 Periods 165 Marks

1. Cardio-respiratory fitness or Aerobic exercises

- Warm up – jogging
- Walking
- Running

❖ CALISTHENIC EXERCISES

- Side jump
- Side straddle hop
- Mule kick
- flutter kick
- Ski jump
- High jumper
- Squat bender
- Side bender
- Knee bender
- Lunger
- Swimmer
- Engine

❖ STAMINA-BUILDING EXERCISES

- Ability group running
- Long distance running

2. Anaerobic exercises

- Weight training
- Sprinting- (part of interval training), alternative fast and recovery running, last man up running.

3. Strength exercises- endurance training

- Push ups wide hand push ups
- Closed hand push ups
- Sit ups
- Pull ups
- Dips
- Crawling in sand
- Hand walking
- Walking on crutches
- Backward walking on hand
- Grip training – hand stands, fingertip pushups
- Sprinting in sand
- Jump rope or skipping rope
- Sandbag relay
- Mountaineering
- Rock climbing
- Scrambling
- Physical training games
- Endurance games

4. Agility exercises

- Reflex training
- Breathing exercises
- Flexibility training
- Cool down and stretching techniques
- Balancing on beams
- Shadow boxing

5. Yogasan & Meditation

6. Canadian PT-charts 5 B.X. 1 to 6- to test instructional ability also

7. Groundwork-(front roll, back roll), Horse work

8. Beam work - chin up

9. Rope work

10. Obstacle and assault course - to include running, crawling- low rail, tunnel, belly crawl, barbed wire, low wall, fence, climbing rope, wall, jumping- ditch, trench, platforms, hurdles, dodging obstacles, balancing- on logs and beams, hanging with ropes, muddy pool, ropes challenge course, wall hanger, Tarzan swing, land and jump

11. U.A.C. –

- Falls
- Blocs
- Locks
- Combat sports
- Wrestling
- Boxing
- Martial arts

12. Stamina exercises

Camping and trekking, cross country running, road marches with a rucksack & weapon .

13. Physical efficiency test

- 10 meter shuttling
- Chin up
- Push up
- Strength test
- Endurance test

14. Dieting and nutrition, anatomy, physiology and body mechanics

A dietician to be outsourced to deliver 2 lectures of 90 minute each.

PATTERN OF EVALUATION

- | | | |
|-------------------------------|---|----------|
| • P.T. Including 5 B.X. chart | – | 30 marks |
| • Instructional ability | – | 15 marks |
| • Ground work | – | 05 marks |
| • Horse work | – | 05 marks |
| • Beam work | – | 10 marks |

• Rope work	–	10 marks
• Yogasan	–	10 marks
• UAC	–	10 marks
• Obstacles	–	20 marks
• 5 km. run	–	30 marks

Criterion of evaluation of 5 kilometre Run -

A. For Men-

Up to 25 minutes	30 marks
Up to 28 minutes	24 marks
Up to 30 minutes	18 marks.

B. For Women-

Up to 32 minutes	30 marks
Up to 34 minutes	24 marks
Up to 36 minutes	18 marks.

(Mandatory to get 18 marks to pass the paper)

• 100 m sprint	-	20 marks
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Criterion of evaluation of 100 metre Sprint

A. For Men-

Up to 13 seconds	20 marks
Up to 13.5 seconds	16 marks
Up to 14 seconds	12 marks.

B. For Women-

Up to 15 seconds	20 marks
Up to 15.5 seconds	16 marks
Up to 16 seconds	12 marks.

(Mandatory to get 12 marks to pass the paper)

2. Drill

125 Periods

100 Marks

• Turnout	-	05 marks
• Squad drill without rifle	-	20 marks
• Squad drill with rifle	-	25 marks
• Rifle exercises	-	10 marks
• Instructional ability	-	10 marks
• Cane drill	-	05 marks
• Sword drill	-	05 marks
• Guard mounting and guard duties. Sentry duties	-	05 marks
• Guard of honour	-	05 marks
• Ceremonial drill	-	10 marks

3. Weapons training and maintenance 100 Periods

100 Marks

• Rifle .303 , SLR and Insas	-	15 marks
• Revolver, Pistol, Glock pistol and V.L.P.	-	25 marks
• Sten and carbine	-	10 marks
• L.M.G.	-	05 marks

• A.K.47 rifle and A.K.56 rifle	-	10 marks
• G.F. rifle and grenade	-	05 marks
• Marksmanship training and Principals of marksmanship	-	10 marks
• Principle of Sight alignment and sight picture	-	10 marks
• Zeroing in	-	05 marks
• Combat shooting techniques	-	05 marks
• Principle of groups and corrective instruction		
• Training and demonstration with the help of visual aids		

4. Musketry practical, simulator and range course **60 Periods** **250 Marks**

- .303 rifle-SLR
- AK47 / 56
- Pistol and revolver
- Carbine

Practice and exam firing schedule according to annexure 1- 9 attached herewith

5. Crowd control **40 Periods** **50 Marks**

• Route lining	-	05 marks
• Mob dispersal(riot) drill and Riot drill practice	-	20 marks
• Use of riot drill equipments- shield, helmet, jacket etc	-	05 marks
• Use of lathi	-	10 marks
• Gas grenade and Tear gas shells	-	10 marks
• Rubber bullets and plastic pallets		
• Use of respirator		
• Projector para technique 13 mm		
• Water cannon Varuna		
• Vajra Demo		

6. Equestrian training **50 Periods** **50 Marks**

• Saddling and bridling	-	05 marks
• Mounting and dismounting with and without stirrups	-	05 marks
• Circling at trot with and without stirrups	-	07 marks
• Cantering with and without stirrups	-	07 marks
• Circling at canter with stirrups	-	08 marks
• Change of leg canter (figure of 8)	-	08 marks
• Jumps 21/21 (three jumps straight line- two bar and one bush)	-	10 marks

7. Field Craft and Map reading 60 Periods 50 Marks

- Movements with and without weapons - 05 marks
- Police patrol - 05 marks
- Jungle camp & Map reading - 15 marks
 - Map – Familiarisation and its layout – limitation – Conventional signs
 - Directions – Coordinat points – finding the North –Scale
 - Relief's and contours – Bearing – Use of Compass and Protractor
 - Setting of Map – Finding the own position
 - Map references – Nigh Navigation – Sketch Map and Eye Sketch
 - Importance, Definition, Qualities of a Field Craft Man
 - Ground, Types and Description of ground
 - Cover – Types of Covers. Qualities of Cover
 - Observation, Methods of Observation – Night observation
 - Judging distance – Methods – Under and over estimation of distance – demonstration
 - Camouflage and concealment, How things are seen – Individual Stalking
 - Field Signals – Section Formations – Recognition and Indication of Targets
- Nakabandi - 05 marks
- Conducting Raids, Cordon and search - 05 marks
- Ambush - 05 marks
- Practical of VIP carcade and VIP duties, Escort duties - 10 marks

NOTE:-ONE WEEK ATTACHMENT WITH C.S.W.T., INDORE (M.P.) IS PROPOSED.

8. Bomb disposal and explosives 15 Periods 35 Marks

- Bomb disposal
- Explosive ordnance and IED disposal, public safety
- Familiarization with commonly used bombs & explosives. Also training in their handling, preservation and transportation .training in safety measures prior to expert reaching the site of explosion
- Types of explosives
- Low and high explosives
- Commonly used explosives

NOT E :- THREE DAYS ATTACHMENT WITH N.S.G. MANESAR (HARYANA) IS PROPOSED.

9. Revision 50 Periods

10. Route march 50 Periods

11. Games and sports 200 Periods

12. Green exercises- watering plants, gardening, garbage removal
100 Periods
{Qualifying papers (compulsory to pass in each paper)}

1. First aid training 10 Periods 20 Marks

- ABC of first aid,
- First aid box
- Lifesaving steps
- Rescue breathing(artificial respiration)
- Cardiopulmonary resuscitation (CPR)
- Types of bleeding, methods to stop
- Wound dressing
- Tourniquet
- Signs and symptoms of shock
- Heat stroke, heat exhaustion and heat cramps burns
- Fractures

(Minimum 10marks needed to pass)

2. Driving and maintenance of motorcycle and L.M.V
40 Periods 20 Marks

Criteria of evaluation-

- 800 meters front driving using all necessary steps of driving. - 10 marks
- To park the vehicle in reverse gear in prescribed parking space and change the direction of the vehicle by 180 degree using reverse gear. - 10 marks

(Mandatory to get 100%marks i.e. need to clear both events.)

3. Swimming 50 Periods 20 Marks

Criterion of evaluation-

50 meters freestyle swimming (Mandatory to get 100%marks i.e. need to clear the event.)

उप निरीक्षक (प्रोबे.) .22 मिनिएचर फायरिंग दिनांक :-

		गुपिंग 25 गज लेईंग पोजीशन राउण्ड 5		एप्लीकेशन 25 गज लेईंग पोजीशन राउण्ड 5					योग अंक
क्र.सं.	नाम व पदस्थापन जिला	साईज इंचों में	अंक	B	I	M	O	अंक	30
			10	4	3	2	1	20	
1.									
2.									
3.									
4.									
5.									

नोट :-उपरोक्तानुसार दो फायरिंग प्रैक्टिस होंगी जो कि 3 माह के प्रशिक्षण के उपरान्त चौथे माह में दो सप्ताह के अन्तराल पर करवाई जायें।

गुपिंग अंक – 1”=10, 2”=8, 3”=6, 4”=4 अंक

उप निरीक्षक (प्रोबे.) फायरिंग अभ्यास – (पंचम् माह) बैच नं.—

दिनांक—

		9 एम.एम कार्बाइन फायरिंग				राउण्ड—15			टारगेट फिगर – 11		
		एम्ड फायर स्टैन्डिंग पोजीशन 15 गज राउण्ड—5				बैटलक्राउच पोजीशन 10 गज राउण्ड—5			एम्ड ब्रस्ट फायर स्टैन्डिंग पोजीशन 15 गज राउण्ड—5		
क्र.सं.	नाम व पदस्थापन जिला	6''X8''	12''X16''	शेष	अंक	हिट 12''X16''	रैस्ट	अंक	हिट 12''X16''	रैस्ट	अंक
		4 अंक	2 अंक	1 अंक	20	4 अंक	2 अंक	20	2 अंक	1 अंक	10
1.											
2.											

		पिस्टल फायरिंग			राउण्ड –6			टारगेट			रिवॉल्वर फायरिंग राउण्ड –4		
					फिगर – 2						टारगेट फिगर – 2		
		स्टैन्डिंग पोजीशन एम्ड फायर((सिंगल हैण्ड) 10 गज राउण्ड – 3			स्टैन्डिंग पोजीशन एम्ड फायर(डबल हैण्ड) 20 गज राउण्ड – 3			एम्ड फायर (डबल हैण्ड) 15 गज राउण्ड – 4					
क्र.सं.	नाम व पदस्थापन जिला	हिट	रैस्ट	अंक	हिट	रैस्ट	अंक	हिट	रैस्ट	अंक	हिट	रैस्ट	अंक
		9 अंक	6 अंक	27	9 अंक	6 अंक	27	9 अंक	6 अंक	36			
1.													

उप निरीक्षक पुलिस (प्रोबे.) फायरिंग अभ्यास—(7 माह) बैच नं.—

दिनांक—

		पिस्टल फायरिंग राउण्ड –10 टारगेट – इम्प्रोवाईज टारगेट						योग अंक
		स्टेण्डिंग पोजीशन(डबल हैंड) 15 गज राउण्ड –5			लेईंग पोजीशन(डबल हैंड) 25 गज राउण्ड–5			
क्र.सं.	नाम व पदस्थापन जिला	हरा (हिट)	लाल (रेस्ट)	अंक	हरा (हिट)	लाल (रेस्ट)	अंक	35
		4 अंक	2 अंक	20	3 अंक	1 अंक	15	
1.								

उप निरीक्षक पुलिस (प्रोबे.) फायरिंग अभ्यास—(8 माह) बैच नं.—

दिनांक—

		पिस्टल फायरिंग राउण्ड –10 टारगेट फिगर – 2						योग अंक
		स्टेण्डिंग पोजीशन(डबल हैंड) 25 गज राउण्ड –5			लेइंग पोजीशन(डबल हैंड) 30 गज राउण्ड–5			
क्र.सं.	नाम व पदस्थापन जिला	हिट	रेस्ट	अंक	हिट	रेस्ट	अंक	35
		4 अंक	2 अंक	20	3 अंक	1 अंक	15	
1.								

उप निरीक्षक पुलिस (प्रोबे.) फायरिंग अभ्यास –(9 माह) बैच नं.– दिनांक–

		पिस्टल फायरिंग राउण्ड –10 टारगेट –इम्प्रोवाइज टारगेट						योग अंक
		50 गज से दौड़ कर फायर अटैक पोजीशन(डबल हैण्ड) 20 गज राउण्ड – 5			स्टेण्डिंग पोजीशन(डबल हैण्ड) 25 गज राउण्ड – 5			
क्र. सं.	नाम व पदस्थापन जिला	हरा (हिट)	लाल (रेस्ट)	अंक	हरा (हिट)	लाल (रेस्ट)	अंक	60
		6 अंक	3 अंक	30	6 अंक	3 अंक	30	
1.								

		9 एम.एम कार्बाइन फायरिंग राउण्ड-15 टारगेट –इम्प्रोवाइज टारगेट									
		एम्ड फायर स्टैन्डिंग पोजीशन 25 गज राउण्ड-5			बैटलकाउच पोजीशन 15 गज राउण्ड-5			एम्ड ब्रस्ट फायर 20 गज राउण्ड-5			कार्बाइन अंक
क्र.सं.	नाम व पदस्थापन जिला	हरा (हिट)	लाल(रेस्ट)	अंक	हरा (हिट)	लाल(रेस्ट)	अंक	हरा (हिट)	लाल(रेस्ट)	अंक	50
		4 अंक	2 अंक	20	4 अंक	2 अंक	20	2 अंक	1 अंक	10	
1.											

उप निरीक्षक पुलिस (प्रोबे.) फायरिंग अभ्यास –(10 माह) बैच नं.–

दिनांक–

		पिस्टल फायरिंग राउण्ड –10 टारगेट –इम्प्रोवाइज टारगेट						योग अंक
		50 गज से दौड़ कर फायर अटैक पोजीशन(डबल हैंड) 20 गज राउण्ड – 5			स्टेण्डिंग पोजीशन (डबल हैंड) 25 गज राउण्ड – 5			60
क्र.सं.	नाम व पदस्थापन जिला	हरा (हिट)	लाल(रेस्ट)	अंक	हरा (हिट)	लाल(रेस्ट)	अंक	
		6 अंक	3 अंक	30	6 अंक	3 अंक	30	
1.								

उप निरीक्षक पुलिस (प्रोबे.) फायरिंग अभ्यास –(11 माह) बैच नं.–

दिनांक–

		पिस्टल फायरिंग राउण्ड –10 टारगेट फिगर – 2						योग अंक
		50 गज से दौड़ कर फायर अटैक पोजीशन(डबल हैंड) 20 गज राउण्ड – 5			स्टेण्डिंग पोजीशन (डबल हैंड) 25 गज राउण्ड – 5			
क्र. सं.	नाम व पदस्थापन जिला	हिट	रैस्ट	अंक	हिट	रैस्ट	अंक	60
		6 अंक	3 अंक	30	6 अंक	3 अंक	30	
1.								

		9 एम.एम कार्बाइन राउण्ड-15				टारगेट फिगर - 11						
		एम्ड फायर स्टैन्डिंग पोजीशन 25 गज राउण्ड-5				बैटलक्राउच पोजीशन 15 गज राउण्ड-5			एम्ड ब्रस्ट फायर 20 गज राउण्ड-5			कार्बाइन अंक
क्र. सं.	नाम व पदस्थापन जिला	6''X8''	12''X16''	शेष	अंक	हिट 12''X16''	रैस्ट	अंक	हिट 12''X16''	रैस्ट	अंक	50
		4 अंक	2 अंक	1 अंक	20	4 अंक	2 अंक	20	2 अंक	1 अंक	10	
1.												

उप निरीक्षक (प्रोबे.) मध्यावधि फायरिंग परीक्षा बैच नं.—

दिनांक—

			साईफल 303, राउण्ड —9, टारगेट 4'x 4'						7.62 एम.एम. एस.एल.आर. राउण्ड —10						ए.के 47 / 56 राउण्ड—5, टारगेट 4'x 4'		9 एम.एम कार्बाइन राउण्ड—15, टारगेट फिगर —11											
			ग्रेपिंग 100 गज राउण्ड —5		एप्लीकेशन 100 गज राउण्ड —4				टाईम्ड फायर 200 गज निरिंग पोजीशन 40 सैकण्ड टारगेट 4'x 4' राउण्ड —5		स्नेप शूटिंग फायर 200 गज लेईंग पोजीशन टारगेट फिगर—22 राउण्ड —5				एप्लीकेशन 100 गज लेईंग पोजीशन राउण्ड —5		एम्ड फायर स्टेण्डिंग पोजीशन 15 गज राउण्ड—5				बैटलक्राउच पोजीशन 10 गज राउण्ड—5				एम्ड ब्रस्ट फायर स्टेण्डिंग पोजीशन 15 गज राउण्ड—5		काब इन अंक	
क्र. सं.	नाम व पदस्थापन जिला	साईज	अंक 25	बु 5	ई 3	मे 2	आ. 1	अंक 20	हिट 4	अंक 20	बु 4	ई 3	मे 2	आ 1	अंक 20	साईज	अंक 25	4'X2'' 4	16'X12'' 2	शेष 1	अंक 20	4'X2'' 4	16'X12'' 2	शेष 1	अंक 20	8'X12'' 2	अंक 10	50
1.																												

ग्रुपिंग अंक :- 4''=25, 5''=23, 6''=21, 7''=19, 8''=17, 9-10''=15, 11-12''=13

		पिस्टल फायरिंग राउण्ड –6 टारगेट फिगर – 2						रिवॉल्वर फायरिंग राउण्ड –4 टारगेट फिगर – 2		
		स्टैन्डिंग पोजीशन एम्ड फायर((सिंगल हैण्ड) 10 गज राउण्ड – 3			स्टैन्डिंग पोजीशन एम्ड फायर(डबल हैण्ड) 20 गज राउण्ड – 3			एम्ड फायर (डबल हैण्ड) 15 गज राउण्ड – 4		
क्र.सं.	नाम व पदस्थापन जिला	हिट	रैस्ट	अंक	हिट	रैस्ट	अंक	हिट	रैस्ट	अंक
		9 अंक	6 अंक	27	9 अंक	6 अंक	27	9 अंक	6 अंक	36
1.										

उप निरीक्षक (प्रोबे.) अन्तिम फायरिंग परीक्षा बैच नं.-

दिनांक-

		राईफल 303, राउण्ड -9, टारगेट 4'X 4'							7.62 एम.एम. एस.एल.आर. राउण्ड -10						ए.के 47 / 56 रा.-5, टारगेट 4'X 4'		9 एम.एम कार्बाइन फायरिंग राउण्ड-15, टारगेट फिगर -11											
		ग्रेपिंग 100 गज राउण्ड -5		एप्लीकेशन 100 गज राउण्ड -4					टाईम्ड फायर 200 गज निरिंग पोजीशन 40 सैकण्ड टारगेट 4'x 4' राउण्ड -5		स्नेप शूटिंग फायर 200 गज लेईंग पोजीशन टारगेट फिगर-22 राउण्ड -5				एप्लीकेशन 100 गज लेईंग पोजीशन राउण्ड -5		एम्ड फायर स्टेण्डिंग पोजीशन 15 गज राउण्ड-5				बैटलक्राउच पोजीशन 10 गज राउण्ड-5				एम्ड ब्रस्ट फायरस्टेण्डिंग पोजीशन 15 गज राउण्ड-5		कार्बाइ न अंक	
क्र. सं.	नाम व पदस्थापन जिला	साईज	अंक 25	बु 5	ई 3	मे 2	आ. 1	अंक 20	हिट 4	अंक 20	बु 4	ई 3	मे 2	आ 1	अंक 20	साईज	अंक 25	4''X2'' 4	16''X12' 2	शेष 1	अंक 20	4''X2'' 4	''X12'' 2	शेष 1	अंक 20	8''X12'' 2	अंक 10	50
1.																												

ग्रुपिंग अंक :- 4''=25, 5''=23, 6''=21, 7''=19, 8''=17, 9-10''=15, 11-12''=13

		पिस्टल, फायरिंग राउण्ड –10, टारगेट फिगर – 2						रिवॉल्वर, फायरिंग राउण्ड –05, टारगेट फिगर – 2		
		50 गज से दौड़ कर फायर अटैक पोजीशन(डबल हैण्ड) 20 गज राउण्ड – 5			लेइंग पोजीशन (डबल हैण्ड) 25 गज राउण्ड—5			एम्ड स्टेडिंग पोजीशन (डबल हैण्ड) 25 गज राउण्ड—5		
क्र. सं.	नाम व पदस्थापन जिला	हिट	रेस्ट	अंक	हिट	रेस्ट	अंक	हिट	रेस्ट	अंक
		5	3	25	5	3	25	5	3	25
1.										

The practical training programme shall be divided broadly under following categories:-

Details of Practical training in Districts for SI (P):

The practical training programme of sub-inspector (prob.) shall be of duration of one year. The probationer after completion of basic training at the training institution shall be required to undergo practical training. During this period SI(P)'s shall remain attached with various units of district police and state special branch (please see annexure). An assessment of his learning will be made at the end of this duration.

Details of Practical Training in Districts				
S. N.	Place of Posting	Duration	Officers under whom trained	Scope of training
1	Attachment to police lines	9 weeks	RI police lines	<p>The probationer will be attached to different branches in the police lines under the supervision of reserve inspector police lines.</p> <ol style="list-style-type: none">1. Duty or the G.D.clerk. (1week independent work. The existing G.D. clerk may assist him)2. Duty of hawaldar major.(total two week- 1week with existing H.M. and 1 week as an independent H.M.)3. Reader in RI office. (1week)4. Work of duty officers. (1week)5. Miscellaneous works) (1week)<ol style="list-style-type: none">i) Deployment and checking of guards (challani / security)ii) General store, clothing etc.

				<p>iii) Working of band, MT, recreation rooms, gym and canteens</p> <p>6. Working as line officer(L.O.)- (3 week)</p> <p>(i) Attach with L.O.- (1week)</p> <p>(ii) Independent working as L.O.- (2 weeks)</p> <p>Note: probationer will attend all the morning parade session in police lines.</p>
2	Attachment to rural police station	4 weeks	SI incharge of rural police station (A police station of crime above 100)	<p>The work at the Police Station will be divided in to the following broad head :</p> <ol style="list-style-type: none"> 1. L.C. work. (1 week) 2. H.M. work with the assistance of existing H.M. Thana. (1 week) 3. H.M. work independent (1 weeks) 4. D.O. duty / Day officers <p>Note-</p> <p>Probationer SI will be assigned at least five night patrolling with S.H.O. or other officers. The main work in the following heads will be learnt by probationer during above four weeks.</p> <p><u>A. Administrative work :</u></p> <p>The Probationer shall be taught organization and administration of police station office. He shall learn cases of correspondence, office routine, distribution of duties, receipt and dispatch of dak, maintenance of various registers and list and preparation of returns and reports. He shall pay special attention to the Rojnamacha, preparation of pay bills, TA bills,</p>

			<p>medical claims, contingent claims and maintenance of cash books and other account records. He shall inspect the entire premises daily, look into malkhana items, govt. property and take its care.</p> <p><u>B. Crime Prevention :</u></p> <p>The probationer shall be taught analysis of crime statistics, preparation of crime map, MOB, computer forms work, undertake village patrolling, surveillance of history sheeters and bad characters, preventive action proceedings, preparation of history sheets, absconders personal files & listed and maps, charts of village crime and criminals operation in the areas. Besides this, the Probationer shall also learn about place of Nakabandi, routes of Nakabandi and knowledge of aides and helpers of police and police informers.</p> <p><u>C. Crime Investigation :</u></p> <p>The probationer shall study old files of investigation and prepare scrutiny notes. He shall accompany SHO for inspection of scenes of occurrence and shall prepare inspection memos, search, seizure and arrest memos and shall write case diaries as dictated by IO. The SHO shall evince interest in the training of the probationer and shall see that every type of work goes under the hand of the probationer and he is allowed to develop self-confidence. To achieve this, LC, HC and ASI shall be withdrawn from the respective work after the Probationer has developed</p>
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				<p>the knowledge of work to install confidence and on the job learning.</p> <p><u>D. Personal Management & Welfare :</u></p> <p>This work shall be attended by the probationer along with (a) (b) and (c) above under the direct guidance of SHO, ASI/HC from time. Here the probationer will learn the technique of studying his sub-ordinates, their duty roster and deployment and on the job instructions, as also qualities and methods of man-management. Due attention shall also be given towards discipline, parade, physical fitness, sanitation and hygiene of staff and area/quarters and above all welfare of the entire staff posted at the police station. A rapport shall be established with the PS/OP staff to know them, deal with them and to work/play with them to take the best out of them.</p>
3	Attachment to city police station	8 weeks	Inspector/SI Incharge of city police station	<p>The probationer shall be attached to city police Station under an experienced sub inspector/inspector. He shall be familiarized with the organization and administration of city police station and shall perform the duties of LC/HC/DO in office. He shall be taught office work of city police station for (1 week) For next week he shall deal with crime prevention work of city police station. In the third and fourth week he shall work as duty officer. Dealing with office work, prevention work as incharge of patrolling of the police station area both by day and night.</p> <p>In the next four weeks the Probationer shall be taught crime</p>

			<p>investigation of simple cases of theft, burglary, riot, hurt etc. Besides independent investigation of at least 04 cases, the probationer shall visit as many new scenes of occurrences as possible under the guidance of investigation officer and shall prepare site inspection memos, memos of searches, seizures, arrest and particularly memos of recovery at the instance of the accused. In the last week the probationer shall attend and watch the control of witnesses and court process work with special reference to preparing of briefs and scrutiny notes.</p> <p>During the entire attachment with a city police station, the probationer shall study as many (untraced, unocurred cases of the past 3 years) as possible and prepare a crime and criminal note. During the police station working shall specially learn analysis of crime statistics, concentration of crime and criminals in a part area, operational beats of criminals and develop criminal intelligence and plan of crime prevention. The incharge SHO whether of the rank of SI or inspector shall teach the probationer the method of mob dispersal maintenance of law and order, arrangement of VIP's security , special police arrangement on melas , fairs, festivals. probationer shall be exposed to police public relations and shall develop a proper attitude of sympathy, help and understanding to the public with whom he may come in contact. Courtesy and decorum is to be inculcated while dealing with citizens, retired police and other govt. officers, public</p>
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				representatives/leaders.
4	Attachment to city police station as 2 nd officer	4 weeks	SHO/CO	<p>For the next four weeks the probationer shall be posted to a city police station preferably to which he was attached earlier.</p> <p>During this period he will work as 2nd officer. During this period he would be doing as much work independently as possible under the guidance of SHO. It is desirable that the probationer is to do every work that the SHO is required to perform while the SHO looks on and allows the probationer to develop confidence.</p>
5	Attachment to rural police station (as SHO)	8 weeks	C.O.	<p>For the next 8 weeks the probationer shall be posted to a rural police station as SHO, preferably the same to which he was attached earlier to work. The existing SHO shall be withdrawn and the probationer shall work as SHO independently. In this process of confidence building circle officer concerned, would ensure it by his apt guidance.</p>
6	District SP office	7 weeks	Crime assistant / office superintendent / I/C D.S.B	<p>During this period the probationer shall be attached to S.P. office as under and practical knowledge will be provided by I/C branches.</p> <p>A. Force Branch :- (2 days)</p> <ol style="list-style-type: none"> i. All kinds of leave. ii. D.O.B iii. Increment, nominal roll, posting register. iv. SR / PF entry pertaining to service verification, nomination forms, rewards, punishment etc.

				<p>v. Retirement, discharge, dismissal, invalidity for pension.</p> <p>vi. Confirmation extension of probation period.</p> <p>vii. Provision of special nomination for PCC.</p> <p>B. Accounts Branch : (2 days)</p> <p>i. Preparation of pay, medical, TA contingency bills.</p> <p>ii. Cash books, GA receipts and railway warrants.</p> <p>iii. Pay check register.</p> <p>iv. Loan and advance sanctioned by the govt.</p> <p>v. Budget heads.</p> <p>vi. Purchase under GF & AR .</p> <p>C. General Branch : (1 day)</p> <p>i. Govt. circular, DGP circular regarding use of govt. vehicles inspection etc.</p> <p>ii. Rules for district welfare fund, staff councils, allotment of residential quarters, sports funds etc. Recommendations of police medals.</p> <p>iii. Condemnation of govt. property including vehicles.</p> <p>iv. Fairs & festivals and arrangement made.</p> <p>v. Meeting & conferences.</p> <p>vi. Arms licenses including explosives.</p> <p>Registers and forms (Ga & RP) required form police work.</p>
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		I/C D.S.B.	<p><u>District Special Branch</u> : (1 week for preparation of DSI and field work and second week as I/C DSB)- 2 weeks.</p> <p>The probationer shall be attached to the district Special branch for practical training work. He shall be taught organization set up of DSB, need of collection of intelligence regarding various political parties, labour organizations, students, services, agrarian communal and extremist organizations and general activities of socio-economics front 7 organizations of various political parties. He shall learn about internal security scheme for the maintenance of law and order at the time of communal riots.</p> <p>The probationer shall be taught need of verification, practical work of verification of passport character of arms licenses verification practical work of verification of passport, character of arms licenses verifications.</p> <p>He shall learn about security scheme, VIP security arrangements, industrial & personnel security arrangements, airport security and the other work of DSB under the guidance of in charge DSB.</p>
		Attachment with crime assistant	<p><u>Crime Assistant</u> : (4 weeks)</p> <p>I) General functioning of crime branch – 1 week</p> <p>II) Attach to reader of SP – 1 week</p> <p>III) Working as reader – 2 weeks</p>

				<p>The probationer shall be attached in the crime branch for practical training for one month. He shall be taught practical work of crime branch and various Section regarding complaints, statistics, crime map, crime case work, S.R.cases, DE Sec., summons & warrants, MOB work and computer forms, prosecution work, general Sec. & rewards etc. under the guidance of crime assistant. During this period he will study old case files of different type like murder, dacoity burglary, accidents, rape, embezzlement and riot cases investigated by experienced I.Os. He will also prepare scrutiny notes of SR cases in which orders of SP for challan are to be obtained by the IO. He will study the old DE files under rule 16, 17 & 18 of CCA rules in which decisions have been given by the SP and also some decisions in appeals by Range Dy.I.G.P. of police headquarters. For the next month the probationer shall be attached to a circle office.</p>
7	Attachment with CO office	2 weeks	Circle officer	<p>For the first week he shall function as assistant reader to CO and for the next week as reader to the CO. The assistant reader shall be withdrawn respectively during that period. For the next one week the probationer shall be given insight of the court working with special reference to prosecution work on scrutiny of briefs, challan orders, scrutiny of decided & cases, preparation of acquittal and discharge notes and preparation of cases for filling appeals/revisions. He shall be given knowledge of actual tendering of evidence under the guidance of a senior prosecutors.</p>

				<p>For the next week the probationer shall be taught inspection of PS/OP and shall accompany the circle officer on inspection/tour enquiries to have an understanding on what CO expects from SHO in field work/crime work/office work and discipline and administration.</p> <p>Weekly working diaries of probationers shall be sent to SSP and the Dy.IGP concerned. The SSP concerned shall furnish specific comments in regard to performance of the probationer and his interest to learn the police work to the Dy.IGP</p> <p>In case of unsatisfactory progress during the probation, The S.P. district shall give direction to the probationer SI and the officer under whom he is kept for training. In exceptional cases, where the distt. S.P. is satisfied that the probationer is unfit for police service due to lack of satisfactory progress and wrong motivation, a detailed report will be sent to the Dy.I.G.P. Range. probation period of the probationer S.I. on the basis of assessment made by the assessment board, the probationer shall be required to undergo practical training as per this order again for the duration of extension of his probation.</p>
8	Attachment to prosecutor (PP&APP)	3 weeks		<p>A. APP office (1 week)</p> <ol style="list-style-type: none"> 1. Preparing the brief 2. Procedure of producing witness & evidence in the courts. 3. Resolving the practical problem with police officer in courts

				<p>4. Introduction of systems and rituals during the appearance in high court and lower courts.</p> <p>5. Protocol in court.</p> <p>B. GA & PP Office – (1 week)</p> <p>Protocol in HC :- Writs, appeals, reply filling, copy section, cause list etc.</p> <p>Note.-</p> <p>The probationer shall participate in all procecutonal activities along with PP/APP/GA in court and watch the court proceeding. He shall also gets training certificate from above mentioned prosecutor regarding his work.</p>									
9	Attachment to state special branch	4 weeks		<p>I. Zone office – (2 weeks)</p> <p>II. Border area OP – (2 weeks)</p>									
10	Back to RPA	2 weeks		<p>1. Every SI(P) will furnish a detail practical training note in during their observations, achievements, problems faced by them, short comings, questions & queries having importance in police working. During the stay in RPA for 2 weeks gist of these notes specially the problems, questions and queries will be discussed in classrooms and seminars.</p> <p>(A) DUTIES OF SUB-INSPECTORS – EXPERIENCE SHARING</p> <table><tr><th>S. No.</th><th>Topic</th><th>No. of session</th></tr><tr><td>1.</td><td>Sharing of experience on preventive measures</td><td>2</td></tr><tr><td>2.</td><td>Sharing of experience on detection of crime</td><td>2</td></tr></table>	S. No.	Topic	No. of session	1.	Sharing of experience on preventive measures	2	2.	Sharing of experience on detection of crime	2
S. No.	Topic	No. of session											
1.	Sharing of experience on preventive measures	2											
2.	Sharing of experience on detection of crime	2											

	3.	Sharing experience on public order	2
	4.	Sharing of experience on traffic regulation and enforcement	2
	5.	Sharing of experience on court duties	2
	6.	Sharing experience on work of PS and use of resources	2
	7.	Sharing experience on use of records	2
	8.	Sharing experience on social crime and vices	2
	9.	Sharing experience on burning issues – terrorism, communalism, castism,	4
	10.	Sharing experience on social defence	4
	(B) PROBLEM SOLVING EXERCISES & DISCUSSIONS – MAJOR ACTS/ MINOR ACTS		
	S. N.	Topic	No. of session
1.	Problem solving relating to fir	2	
2.	Problem solving relating to arrests, bail and remands	2	
3.	Problem solving relating to search, seizure & recovery	2	
4.	Problem solving relating to charge sheet	2	
5.	Problem solving relating to trial (expediting trial)	2	
6.	Problem solving relating to optimizing resources	2	

				7.	Problem solving relating to enforcement against social vices	2
				8.	Problem solving relating to working under influence and pressures	2
				9.	Problem solving relating to cases of rape	2
				10.	Problem solving relating to cases of murder	2
				11.	Problem solving relating to cases of rioting & arsons	2
				12.	Problem solving relating to cases of fraud	2
				13.	Problem solving relating to cases of cheating	2
				14.	Problem solving relating to cases of terrorist attack	2
11		1 week	Range Quarter	Head	In the last week of probation the exercise of confirmation will be completed.	

Note :- I

Supdt. Of police, C.I.D. Intelligence will ensure that the trainees are properly briefed about the functioning of various branches in the headquarters and will also attach them to various zone units which would be actively engaged in collection of intelligence on contemporary events. The details about the practical training of each attachment with various units have been mentioned. The supdt. Of police, C.I.D.(SSB) will ensure that the trainees are familiarized with various functions of all sections.

Note :- II

If more then one sub inspector is posted in any distt. Under probation the concerning distt. Superintendent of police may change the sequence of field training according the number of probationer to facilitate independent charge.

Note :- III

When the SI(P) take over independently charge of any assignment then the existing I/C will be spared.

CONFIRMATION

During the last week of practical training, I.G. Range will conduct assessment of the knowledge of prob. Sub Inspectors acquired during the practical training. A Board will be constituted of the following by Addl D.G.P.(Trg.) :-

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| 1. Inspector General of Police Concerned Range | — | Chairman |
| 2. One of the Distt. S.P. of the Concerned Range | — | Member |
| 3. Asstt. Director – RPA. | — | Member |

The I.G. of Range shall confirm the Sub Inspector on the recommendations of the Board or he may recommend extension of probation period or may recommend his discharge from service, as the case may be.