

G.B.P. (Adm)

12

OFFICE OF DIRECTOR GENERAL OF POLICE RAJASTHAN

No.V.15(2)Police-Legal/Gr.VII/84/1421-Jaipur, dt. 27 JUN 86
1522.

1) CORRIGENDUM NO.1/86 -to
STANDING ORDER NO.2/85 (LEGAL CELL)

The Government of Rajasthan have ordered that the power to conduct a case in a Court or Tribunal on behalf of the State may be given to an officer by his designation.

At the time of issue of Standing Order No.2/85 the orders were that the power to conduct a case was by name. In the light of the above changed orders, instructions contained in para 1 & 6 of the Standing Order No.2 be substituted by the following :-

Para 1 : The head of the office on receipt of Court notice, summons and other process regarding plaint, writ petitions, civil suits, appeals, special appeals in which they have been made a party, will immediately propose the officer by designation of a responsible post for nomination as Officer Incharge of the case through wireless to Rajpol (Legal) Jaipur in cases which concern purely service matters and to Spl.IGP Crime in cases arising out of criminal cases.

Para 6: When the Officer Incharge is transferred to another place, then the Head of the Office will ensure that the transferred officer hands over all the relevant files to the new incumbent of the post. There will be no need for any further orders regarding the appointment of the Officer Incharge.

In order to ensure that the amended para 6 is correctly effected, following guidelines are given below :-

R 836
30.6.86.

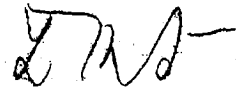
Adm/c



27.6.86

14873
7/6


- (a) When a normal transfer takes place, the new incumbent will automatically take over the case files.
- (b) When the Officer Incharge of the case proceeds on training, the duration of which is more than 3 to 4 weeks or proceeds on long leave, he will hand over the concerned files to the officer nominated by the Head of Office to look after his duties.
- (c) In the case of such handing over of pending writ petitions, civil suits, police DB, special appeals, special leave petitions etc. the handing/taking over of such files will be done in the prescribed proforma enclosed. The proforma duly counter-signed by the Head of Office will be endorsed to IGP (HQrs) or IGP (Crime) as the case may be, Dy. Secy. Home (Gr. I) Department and the concerned Government Advocate who is dealing with the case. The Head of Office will ensure that the handing/taking over of these documents are done in a proper manner and the knowledge of the next date of hearing is not lost sight of.



(P.C. Misra)
Director General of Police,
Rajasthan, Jaipur.

Copy to the following for information
and necessary action :-

1. All Spl. Is. G. of Police, Rajasthan.
2. All Dy. Is. G. P. Rajasthan.
3. Directors, SPW/FSL/RPA/Computer, Raj. Jaipur.
4. Asstt. Is. G. P. (I)/(II)/Traffic, Raj. Jaipur.
5. All Supdts. of Police, Rajasthan.
6. All Commandants RAC BNs. including IR/ B MBC/ PTS Rajasthan/Principal, R.P.T.C. Jodhpur
7. C.A.O., PHQ.
8. SP C/Store, PHQ/All Zone Officers, CID CB/IB Rajasthan.
9. Asstt. Director, PRO, PHQ, Raj. Jaipur.
10. Addl. SP Legal/Prosecution/PRC CB Jaipur.
11. All Section Incharge PHQ Jaipur.



(WGJ Mudaliar)

Spl. Inspector General of Police,
Headquarters, Rajasthan, Jaipur.

PROFORMA

For Corrigendum 1/86 to standing Order No.2/85.

'A'

Name of Office.

File No.

Date.

Name of Officer posted out alongwith designation

Name of Officer posted in.

Cause for change in Officer incharge.

Transfer/Training/Long Leave.

Office Order No. & Date.

'B'

Name of Court:- High Court Bench Jaipur (example)

Name of Govt. Advocate/ Public prosecutor.

S.NO.	No.& description of case	Name of Petitioner/ Plaintiff/ Appellant.	Present Position.	Next date of Hearing.
1.				
2.				
3.3.				

Name of court :- R.C.S.A. Tribunal, (example)

Name of Govt. Advocate/ Public prosecutor.

1.

2.

Note:- For each Court cases pending will be listed separately in part 'B' above.

Certified that all documents and files concerned with the above cases have been handed and taken over correctly.

Officer Handing Over.

Officer taking over.

Countersigned.

(Head of Office)

W.G.J.MUDALIAR, IPS

17
17
IMMEDIATE
OUT-TODAY

D.O.No. V.15 (2) Police - Legal / G. VII/8

Spl. Inspr. General of Police, 10/1-2
(HQrs) Rajasthan,

Jaipur, dt. January 15, 1987

Adm/c
JW
15-1-87
265
16/1
R/59
D/16/1/87
My dear

I am writing this d.o. letter inviting your personal attention to Standing Order No.2/85 regarding writ petitions, civil suits etc.

A/ 2. This is a policy letter and as such it should be kept alongwith the Standing Order No.2/85.

3. The experience of the past one year indicates, that, while some have paid due attention and given correct and accurate statistics, whereas the others have not bothered to check up all facts and submitted the required information in time and also correctly.

4. I take this opportunity to congratulate the following districts/Bns. for sending the statistics correctly:-

- | | |
|---------------------------|--------------------------------|
| 1. S.P. Alwar | 10. S.P. Jhunjhunu |
| 2. S.P. Barmer | 11. S.P. Kota (City) |
| 3. S.P. Banswara | 12. S.P. Pali |
| 4. S.P. Barmer | 13. S.P. Tonk |
| 4. S.P. Bharatpur | 14. S.P. GRP Ajmer |
| 5. S.P. Churu | 15. Comdt. Xth Bn RAC, Bikaner |
| 6. S.P. Dungarpur | 16. Comdt. VIth Bn RAC Dholpur |
| 7. S.P. Ganganagar | 17. Comdt. Vth Bn RAC Kota. |
| 8. S.P. Jaisalmer | |
| 9. S.P. Jhalawar | |

The Ss.P/C.Os are requested to reward the staff concerned (Ministerial Staff, honorarium of 15%, S.Is.Rs.40/- ASI Rs.30/-, Head Constable Rs.25/- and Constables Rs.15).

I shall be grateful if the Ss.P/Commandants named above indicate action taken.

5. It is a matter of deep regret that the required statement has not been received from or have not been sent regularly by the following districts/Bns.

- | | |
|-----------------------|--------------------------------|
| 1. S.P. Ajmer | 13. S.P. Sawai Madhopur |
| 2. S.P. Bikaner | 14. S.P. Sikar |
| 3. S.P. Bhilwara | 15. S.P. Sirohi |
| 4. S.P. Bundi | 16. S.P. Udaipur |
| 5. S.P. Chittorgarh | 17. Comdt. Bn. VIII Agartala |
| 6. S.P. Dholpur | 18. ,, IV Bikaner |
| 7. S.P. Jaipur City | 19. ,, III Jaipur |
| 8. S.P. Jaipur Rural | 20. S.P. CID CB Raj. Jaipur |
| 9. S.P. Jalore | 21. S.P. CID (SSB) Raj. Jaipur |
| 10. S.P. Jodhpur | 22. Principal, PTS Jodhpur |
| 11. S.P. Kota (Rural) | 23. Comdt. PTS Kishangarh |
| 12. S.P. Nagaur | |

contd....2

6. In some cases the statistics given are a jumble and not according to the prescribed proforma. The Ss.P concerned are requested to pull up their staff concerned and if necessary proceed against them for negligence.

7. It is, further, observed that None of the districts have complied with the instructions contained, in Corrigendum No.1/86 to Standing Order No.2/85. In the said order it was directed that at the time of transfer of the Officer Incharge the handing/taking over statement of cases as per proforma has to be endorsed to all concerned as indicated in para 'C'. It is again a matter of deep regret that compliance is lacking from all quarters which indicates that due attention is not being paid.

8. The object of writing this d.o. letter is to up-date both your record and records maintained in this HQrs. For this purpose, immediate action has to be taken by you to provide the following information:

(a) Please take stock of all pending civil cases in various Courts and send the complete details in duplicate as per proforma enclosed. Please note that this is for the entire year and therefore the statistics to be given will not be according to the proforma enclosed in Standing Order No.2/85 but in the new Proforma 'B'.

(b) Here in, it may be mentioned that still there are gaps, as we find that some references are missing in our office, or they have not been received in the statements being submitted every month. Therefore, please pay personal attention and ensure 100% fool proof preparation of the statement for sending.

9. In order to further stream-line, and to ensure that the information is tabulated correctly a new proforma has been devised in lieu of the proforma enclosed with Standing Order No.2/85. While doing so, it was also felt that probably the staff concerned was not in a position to understand the meaning of various columns and as such the mistakes have crept in.

Under the circumstances, the new proforma 'A' enclosed will come into operation for statistics to be sent monthly w.e.f. 1st January, 1987.

I would like to stress the need for personal attention and also direct you to acknowledge receipt of this letter through a d.o. letter on 15th January, 87. In the said d.o. you will also indicate action taken on the above paras.

With

Yours

Sd-

(W.G.J.Mudaliar)

PROFORMA - 'A'

MONTHLY STATEMENT OF PENDING COURT CASES.

Name of the District/Unit :- _____ Month :- _____

5/2
~~1/2~~

Name of Court & Tribunal.	No of Court cases pending in the beginning of the month.	No & Description of Court cases instituted during the month.	No & Description of Court cases decided during the month.	No of Court cases remained at the end of the month.
1.	2.	3.	4.	5.
A. Supreme Court of India, New Delhi.				
B. Rajasthan High Court, Jaipur.				
C. Subordinate Courts. (M.A./CIVIL Judge/C.A.M./L.D.J./D.J.O.)				
D. Rajasthan Civil services appellate Tribunal, Jaipur.				
E. Any other Court not covered under A, B, C & D If any.				

Note :- (i) Under column no. 2 & 5 only total number of cases pending in the respective courts is to be given.
 (ii) Under column no. 3 & 4 number and description of cases of the respective courts are to be mentioned.

Example.

A. Supreme Court of India, New Delhi.	4.	(1) S.L.P (Civil) No. 10215/86 (1) S.L.P (Civil) No. 936/86 - State Vs. The 1st Sp. Banker Gyan Chand Agarwal Vs. State. (2) S.L.P (Civil) No. 936/86 - Gyan Chand Agarwal Vs. State.	5.
B. Rajasthan High Court, Jaipur.	10.	(1) S.B. Civil Writ Petition (2) S.H. Civil Writ Petition No. 335/86 No. 335/86 - Gyan Chand Gupta Vs. State. Gopla Versus State. (2) D.B. Spl. Appeal No. 208/81 - State Vs. Satv Charn.	9.

1. 2. 3. 4. 5.

- C. Subordinate Courts: (C.J./C.J. Judge/C.J. M/C.D.J/D.J.) 3. (1) Civil Suit No. 279/83 - Shri J. Sharma Vs. State. (A.R. & J. No. 8, Jaipur) 4.
- D. Rajasthan Civil Services. 4. (1) Appeal No. 642/66 - (1) Appeal No. 124/84 - Prem Narain Vs. State. Shri Kam Pratap Purohit Vs. State. 4.
- E. Any other Court not covered under A, B, C & D if any.

